



**GSIS INSURANCE BIDS AND AWARDS COMMITTEE**

Project Title: **Reinsurance of the Industrial All Risk Insurance of the PPA (A/C of Asian Terminals, Inc.)**

**Bid Bulletin No. 1**  
10 November 2020

This bid bulletin is issued to amend some provisions of the Bidding Documents, to update the Bid Form and to respond to the bidder’s queries. This shall form an integral part of the Bidding Documents.

**SECTION VIII. BIDDING FORMS**

- Attached to this Bid Bulletin is the **updated Bid Form**.

**SECTION VII: TECHNICAL SPECIFICATIONS**

*Item II (Other Requirements), Sub-Item B*

<b>From</b>	<b>To</b>
<p>B. The bidder must disclose its retention and its list of securities/panel of reinsurers. The bidder must submit the following:</p> <p>1. For Insurance &amp; Reinsurance Companies:</p> <p>1.a If the terms and conditions are allowed under the bidder’s reinsurance treaty</p> <p>1.a.1. Sworn statement indicating the amount and percentage retention out of the total sum insured, and that the retained amount is within the gross retention of the Treaty. [Refer to the prescribed form (Form 1.a.1) provided in this Bidding Documents.)</p> <p>Submit the copy of Treaty Slip (i.e., Property, Engineering, Casualty, Marine, Aviation, etc. relevant to the procurement showing maximum retention and the panel of reinsurers and their respective share including full contractual wordings) as part of the bidder’s post-qualification</p>	<p>B. The bidder must disclose its retention and at least 10% Lead Line. The bidder must submit the following:</p> <p>1. For Insurance &amp; Reinsurance Companies:</p> <p>1.a If the terms and conditions are allowed under the bidder’s reinsurance treaty</p> <p>1.a.1. Sworn statement indicating the amount and percentage retention out of the total sum insured, and that the retained amount is within the gross retention of the Treaty. [Refer to the prescribed form (Form 1.a.1) provided in this Bidding Documents.)</p> <p>Submit the copy of Treaty Slip (i.e., Property, Engineering, Casualty, Marine, Aviation, etc. relevant to the procurement showing maximum retention and the panel of reinsurers and their respective share including full contractual wordings) as part of the bidder’s post-qualification</p>

<p>documents.</p> <p>1.a.2. In case of facultative reinsurance for the portion in excess of its treaty facility, any of the following must be submitted:</p> <p>(1) List of Possible Reinsurance Panel and their corresponding A.M. Best or Standard and Poor's (S&amp;P) Rating and appointed resident agents. (Refer to the sample form provided in this Bidding Documents.)</p> <p>The bidder must submit a Certification stating that it shall provide a lead line of at least 10% of the reinsured risk. Bidder may prepare its own template certification.</p> <p>(2) Sworn Statement indicating the final list of securities/panel of reinsurers and the specific share (percentage and amount) per line/type for each reinsurer. [Refer to the prescribed form (Form 1.a.2) provided in this Bidding Documents.]</p> <p>Foreign securities/panel of reinsurers should be rated at least "A" by the A.M. Best or Standard and Poor's (S&amp;P). The foreign securities/panel of reinsurers must be duly authorized to transact reinsurance business in the Philippines through their appointed resident agent. For Domestic securities/panel of reinsurers AM Best rating of B+ is required.</p> <p>(Instruction: If the List of Possible Reinsurance Panel will be submitted during the Bid Opening, the Sworn Statement shall be part of the post-qualification documents. The final list of Reinsurance Panel must come from the List of Possible Reinsurance Panel.)</p>	<p>documents.</p> <p>1.a.2. The bidder must submit a Certification stating that it shall provide a lead line of at least 10% of the reinsured risk. [Refer to the prescribed form (Certification) provided in this Bid Bulletin.]</p>
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<p>1.b If the terms and conditions are not allowed under the bidder’s reinsurance treaty</p> <p>1.b.1. Sworn statement indicating the amount and percentage retention out of the total sum insured, provided the amount retained by the bidder should not be more than twenty percent (20%) of the bidder’s net worth which should also be stated. (Refer to the prescribed form (Form 1.b.1) provided in this Bidding Documents.)</p>	<p>1.b If the terms and conditions are not allowed under the bidder’s reinsurance treaty</p> <p>1.b.1. Sworn statement indicating the amount and percentage retention out of the total sum insured, provided the amount retained by the bidder should not be more than twenty percent (20%) of the bidder’s net worth which should also be stated. (Refer to the prescribed form (Form 1.b.1) provided in this Bidding Documents.)</p>
<p>1.b.2. In case of facultative reinsurance for the portion in excess of its net retention, any of the following must be submitted:</p> <p>(1) List of Possible Reinsurance Panel and their corresponding A.M. Best or Standard and Poor’s (S&amp;P) Rating and appointed resident agents. (Refer to the sample form provided in this Bidding Documents.)</p> <p>The bidder must submit a Certification stating that it shall provide a lead line of at least 10% of the reinsured risk. Bidder may prepare its own template certification</p> <p>(2) Sworn Statement indicating the final list of securities/panel of reinsurers and the specific share (percentage and amount) per line/type for each reinsurer. [Refer to the prescribed form (Form 1.b.2) provided in this Bidding Documents.]</p> <p>Foreign securities/panel of reinsurers should be rated at least “A” by the A.M. Best or Standard and Poor’s (S&amp;P). The foreign securities/panel of reinsurers must be duly authorized to transact reinsurance business in the Philippines through their appointed</p>	<p>1.b.2. The bidder must submit a Certification stating that it shall provide a lead line of at least 10% of the reinsured risk. [Refer to the prescribed form (Certification) provided in this Bid Bulletin.]</p>

<p>resident agent. For Domestic securities/panel of reinsurers AM Best rating of B+ is required.</p> <p>(Instruction: If the List of Possible Reinsurance Panel will be submitted during the Bid Opening, the Sworn Statement shall be part of the post-qualification documents. The final list of Reinsurance Panel must come from the List of Possible Reinsurance Panel.)</p>	
<p>2. Reinsurance Brokers</p> <p>Any of the following:</p> <ul style="list-style-type: none"> <li>a. List of Possible Reinsurance Panel and their corresponding A.M. Best or Standard and Poor’s (S&amp;P) Rating and appointed resident agents.</li> <li>b. The bidder must submit a Certification stating that it shall provide a lead line of at least 10% of the reinsured risk. Bidder may prepare its own template certification.</li> </ul> <p>Foreign securities/panel of reinsurers should be rated at least “A” by the A.M. Best or Standard and Poor’s (S&amp;P). The foreign securities/panel of reinsurers must be duly authorized to transact reinsurance business in the Philippines through their appointed resident agent. For Domestic securities/panel of reinsurers AM Best rating of B+ is required.</p> <p>(Instruction: If the List of Possible Reinsurance Panel will be submitted during the Bid Opening, the Sworn Statement shall be part of the post-qualification documents. The final list of Reinsurance Panel must come from the List of Possible Reinsurance Panel.)</p>	<p>2. Reinsurance Brokers must submit a certification stating that it shall provide a lead line of at least 10% of the reinsured risk. [Refer to the prescribed form (Certification) provided in this Bid Bulletin.]</p>

**Item II (Other Requirements), Sub-Item E**

From	To
<p>E. Sworn Statement that it will furnish GSIS certified true copies of the Underwriters Acceptance Slip/Cover Notes of all participating reinsurers included in the submitted written lines within five (5) days from receipt of the notice of award. (Refer to the prescribed form provided in this Bidding Documents).</p>	<p>E. Notarized Sworn Statement that it will furnish GSIS certified true copies of the Underwriters Acceptance Slip/Cover Notes (Signed Slips) of all participating Reinsurers/ Retrocessionaires within ten (10) calendar days from receipt of the notice of award (NOA). [Refer to the prescribed form (<b>revised Sworn Statement</b>) provided in this Bid Bulletin]. Within the same period, the bidder should secure National Reinsurance Corp. of the Philippines (NatRe)’s feedback regarding the cession as provided in Section 4 of Presidential Decree No. 1270. NatRe requires two (2) working days to respond from receipt of the bidder’s proposed cession.</p> <p>Foreign securities/panel of reinsurers should be rated at least “A” by the A.M. Best or Standard and Poor’s (S&amp;P). The foreign securities/panel of reinsurers must be duly authorized to transact reinsurance business in the Philippines through their appointed resident agent. For Domestic securities/panel of reinsurers AM Best rating of B+ is required.</p> <p>The Underwriters Acceptance Slip/Cover Notes must be duly signed by all participating Reinsurers/Retrocessionaires completing full placement of the risks.</p> <p><u>The Notarized Sworn Statement must be submitted as part of the bidder’s post-qualification documents.</u></p> <p>(Note: If the Winning Bidder fails to submit copies of the Underwriters Acceptance Slip/Cover Notes (Signed Slips) of all participating Reinsurers/Retrocessionaires within the prescribed period, the End-User Unit has the option to recommend to the approving authority the cancellation of the Notice of Award.)</p>

## BIDDER'S QUERIES

Concern	GSIS' Response
Cession to the National Reinsurance Corporation of the Philippines (NatRe) as provided in Section 4 of Presidential Decree No. 1270	See amendments to the Bidding Documents under Section VII: Technical Specifications Sub-items B and E
Updated breakdown of Total Sum insured	The updated breakdown of Total Sum insured shall be provided to bidders who have purchased and will purchase the Bidding Documents.
Status of the Risk improvements in the July 2017 Survey Report.	The Property Risk Improvement Report shall be provided to bidders who have purchased and will purchase the Bidding Documents.
For 2019 loss, why does the insured has not submitted any document yet?	Insured has requested for an extension on the submission of claim documents due to the limitations and restrictions during Community Quarantine. GSIS followed up submission of documents to the Insured on 11/09/2020.
For 2020 loss, why does the adjuster has not provided their findings yet on the forwarded documents?	GSIS have followed-up with the adjuster their evaluation report for the claim on 11/09/2020.

For the guidance and information of all concerned.

*(Original Signed)*

**SVP EDUARDO V. FERNANDEZ**

*Chairperson*

GSIS Insurance Bids and Awards Committee

# Bid Form

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Date: \_\_\_\_\_  
Invitation to Bid No: \_\_\_\_\_

To: *[name and address of Procuring Entity]*

Gentlemen and/or Ladies:

Having examined the Bidding Documents including Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform] [description of the Goods]* in conformity with the said Bidding Documents for the Total Bid Price/Amount as stated in the Schedule of Prices provided.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in BDS provision for ITB Clause 17.1 and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____

(if none, state "None")

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements as per **ITB** Clause 5 of the Bidding Documents.

We likewise certify/confirm that the undersigned, *[for sole proprietorships, insert: as the owner and sole proprietor or authorized representative of Name of Bidder, has the full power and authority to participate, submit the bid, and to sign and execute the ensuing contract, on the latter's behalf for the Name of Project of the Name of the Procuring Entity] [for partnerships, corporations, cooperatives, or joint ventures, insert: is granted full power and authority by the Name of Bidder, to participate, submit the bid, and to sign and execute the ensuing contract on the latter's behalf for Name of Project of the Name of the Procuring Entity].*

**Offered Premium Rate and Premium for the period stated in the Technical Specifications**

<b>BREAKDOWN OF THE TOTAL SUM INSURED</b>	
Total Sum Insured (TSI)	Php
GSIS Retention	Php
Reinsurer's Share on TSI	Php

<b>TOTAL BID PRICE</b>	
Total Bid Price (Reinsurer's Share)	Php
Premium Rate (Reinsurer's Share) (up to 10 decimal places)	0.0000000000%

*Note: The Total Bid Price shall be based on the Premium Rate.*

<b>BREAKDOWN OF THE TOTAL BID PRICE</b>	
Reinsurance Premium (Total Bid Price)	<b>Php</b>
<i>Less:</i>	
<i>Reinsurance Commission (20% of the Total Bid Price)</i>	Php
<i>Reinsurance Commission VAT (12% of the Reinsurance Commission)</i>	Php
<i>Creditable Withholding Tax (2% of the Total Bid Price)</i>	Php
<b>Total Deductions</b>	<b>Php</b>
Net Amount due Reinsurer	<b>Php</b>

Total Bid Price in figures and in words: \_\_\_\_\_  
 \_\_\_\_\_ (Php) \_\_\_\_\_



We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

Bidder's Name:

Address:

Telephone/Fax Numbers:

Email Address:

Authorized Representative:

Signature:

# SWORN STATEMENT

## (Submission of Underwriters Acceptance Slips/Cover Notes)

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REPUBLIC OF THE  
PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_) S.S.

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

- (1) I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];
- (2) That [Name of Reinsurer] shall furnish GSIS certified true copies of the Underwriters Acceptance Slips/Cover Notes of all participating reinsurers included in the submitted written lines within ten (10) days from receipt of the notice of award of the Reinsurance of the [Project Name], completing full placement of the risks.
- (3) That our final foreign securities/panel of reinsurers shall have ratings of at least "A" by the A.M. Best or Standard and Poor's (S&P) and are duly authorized to transact reinsurance business in the Philippines through their appointed resident agent, while for Domestic securities/panel of reinsurers it shall have AM Best rating of B+.
- (4) I execute this Affidavit in compliance with the bid requirements of the Government Service Insurance System and for whatever legal purpose it may serve.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
Affiant

SUBSCRIBED AND SWORN to before me this \_\_\_\_\_ (date), at \_\_\_\_\_ (place) affiant having exhibited to me his \_\_\_\_\_ (valid government-issued ID)

\_\_\_\_\_  
Notary

Public

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

<Date>

**CERTIFICATION  
(10% Lead Line)**

*To: [name and address of Procuring Entity]*

Subject: [Name of the Project]

This is to certify that [Name of Bidder] will provide a lead line of at least 10% of the reinsured risk.

Thank you.

Very truly yours,

[Name of

Bidder]

[Signature]

[Name of Authorized Representative]

[Position]