



Republic of the Philippines  
**GOVERNMENT SERVICE INSURANCE SYSTEM**  
GSIS Building, Financial Center, Pasay City, Metro Manila 1308  
Ref. No: 2021-085-2 prebid

**MINUTES OF PRE-BID CONFERENCE**  
Video Conference, GSIS Headquarters Building  
11 January 2021

**Project Name:** REHABILITATION AND UPGRADING OF FIRE SUPPRESSION SYSTEM AT GSIS CENTRAL OFFICE BUILDING  
**ABC:** Php15,000,000.00

Present were:

**GSIS BIDS AND AWARDS COMMITTEE (Goods, Services and Consultancy–Cluster II)**

SVP Racquel De Guzman-Buensalida	Chairperson
VP Jonathan C. Pineda	Vice-Chairperson ( <i>Confirmed by Email, 13 Jan 2020</i> )
Mgr. Jesus V. Beringuela, Jr.	Member ( <i>Confirmed by Email, 13 Jan 2020</i> )
Dr. Glenn Vladimir C. Valmores	Member ( <i>Confirmed by Email, 12 Jan 2020</i> )
Atty. Alexei P. Cardenas	Member ( <i>Confirmed by Email, 12 Jan 2020</i> )

**END USER UNIT (EUU)**

VP Paul G. Dela Cuadra	General Services Office (GSO)
Engr. Divina dC. Apolinar	Building & Maintenance Department (BMD)
Engr. Louis Dexter V. Cruz	Building & Maintenance Department (BMD)
Engr. Edrick L. Macabeo	Building & Maintenance Department (BMD)
Engr. Dennis T. Cheung	Building & Maintenance Department (BMD)

**TECHNICAL WORKING GROUP (TWG)**

Mgr. Evangelina M. Manila	Head
Atty. Haydee Elvie P. Chavez	Member

**OBSERVERS**

Mr. Robert Wyncen T. Cruz OSVP-Corporate Services Group  
*Note: Notices of Meeting were sent to Commission on Audit, Department of Trade and Industry, Philippine Chamber of Commerce and Industry, Philippine International Trading Corporation, Philippine Constructors Association, Inc., and the GSIS Internal Audit Services Office.*

**GBAC SECRETARIAT**

Atty. Allan Dexter P. Macaraig	Head
Ms. Virginia J. Nicolas	Senior Project Coordinator
Ms. Rosanna T. Andal	Project Coordinator
Ms. Yanilyn V. Admirable	Member

**BIDDERS**

Mr. Jessnar Macasaet	Asisi Systems Corporation (ASC)
Ms. Jo An Villarín	Facilities Protection, Inc. (FPI)
Mr. Jersson Quimno	Innovalite Inc. (II)
Ms. Iris Mae Wong	M.P.M. Safety Industries Co. (MSIC)

The Pre-Bid Conference for the *Rehabilitation and Upgrading of Fire Suppression System at GSIS Central Office Building*; with an ABC of Php15,000,000.00 was held on 11 January 2021 at 11:00 AM and presided upon by SVP Racquel De Guzman-Buensalida, Chairperson, GBAC for Goods, Services and Consultancy – Cluster II (GBAC).

**A. Business Matters**

1. Call to order and declaration of a quorum
2. Discussion of Eligibility and Technical; Financial Components and Post-Qualification Requirements
3. Discussion of Schedule of Requirements and Technical Specifications
4. Procurement Schedule

**B. Introduction of Prospective Bidders**

1. GBAC Secretariat acknowledged the presence of the following prospective bidders:
  - a. Asisi Systems Corporation (ASC)
  - b. Facilities Protection, Inc. (FPI)
  - c. Innovalite Inc. (II)
  - d. M.P.M. Safety Industries Co. (MSIC)
2. GBAC Secretariat informed prospective bidders that they have until 15 January 2021 to submit written queries to GBAC Secretariat. Responses to inquiries shall be contained in a Bid Bulletin, where applicable.

**C. Discussion**

1. The following matters were discussed:
  - a. Eligibility, Technical and Financial Documents to be submitted during the Submission and Opening of Bids;
  - b. Post-Qualification Documents;
  - c. Schedule of Requirements and Technical Specifications;
  - d. Proper sealing and marking of bids; and
  - e. GSIS’ “No Solicitation and Gift Policy”
2. GBAC Secretariat informed the body that there are revisions to the Omnibus Sworn Statement template which will be reflected in a bid bulletin.

**D. Queries and Responses**

Query	Response
1. ASC requested that the requirement for Single Largest Completed Contract (SLCC) be eased to an aggregate of contracts equivalent to 50% of the ABC.	GBAC verified whether this is an issue for the rest of the interested parties present.  II and MSIC stated that they can comply with the requirement of an SLCC equivalent to 50% of the ABC however it was determined that ASC and FPI will not be able to comply.  EUU stated that they are amenable to adopting the provision in the RIRR of RA 9184 allowing at least two (2) similar

Query	Response
	<p>contracts, the aggregate amount of which should be equivalent to at least 50% of the ABC and that the largest of the similar contracts must be equivalent to at least half of 50% of the ABC.</p> <p>GBAC concurred with the EEU's decision to give more bidders a chance to participate.</p> <p>The revision will be documented in a bid bulletin.</p>
<p>2. Referring to the description of a similar contract being the <i>supply, delivery, installation of fire suppression system of a building</i>, ASC clarified whether this description refers to any type of fire suppression system such as FM 200 or Novec 1230 or Pre-Action System or Fire Pump and Jockey Pump System.</p>	<p>EEU explained that the similar project should be fire suppression of a building, i.e. sprinkler system supported by a jockey pump, electric-driven pump and diesel-engine pump. EEU added that the other systems mentioned, i.e. FM 200, etc. are specialized fire suppression systems used for a data center or equipment rooms.</p>
<p>3. Referring to the requirement that the completed similar contracts should have been completed within the past <i>five (5) years</i> prior to the deadline for the submission and receipt of bids, ASC requested an increase to <i>ten (10) years</i>.</p>	<p>With the decision to accept aggregated completed projects in lieu of an SLCC equivalent to 50% of the ABC, the GBAC and EEU deemed the increase in duration to ten (10) years as unnecessary.</p>
<p>4. Referring to item 4 of the Technical Specifications, ASC inquired whether the Preventive Maintenance will be monthly.</p>	<p>EEU explained that monthly Preventive Maintenance may not be necessary since the system is not extensively used. The EEU suggested quarterly preventive maintenance.</p>
<p>5. With reference to the requirement for a medical certificate renewed every 15 days, FPI inquired whether a Rapid Test can be used instead of the RT-PCR Test for succeeding tests since the cost is quite high.</p>	<p>GBAC and EEU rationalized that the RT-PCR Test is more accurate than the Rapid Test and that the minimum health protocols of the GSIS should be followed.</p>

**E. Procurement Schedule**

GBAC Secretariat reminded all attendees of the following dates:

1. Submission of Bids shall be no later than 10:30 AM on 25 January 2021
2. Opening of Bids shall be at 11:00 AM on 25 January 2021

The meeting adjourned at 12:00 PM.

Prepared by:

**(Sgd.) YANILYN V. ADMIRABLE**  
Member, GBAC Secretariat

**(Sgd.) ROSANNA T. ANDAL**  
Member, GBAC Secretariat

Certified Correct:

**(Sgd.) SVP RACQUEL DE GUZMAN-BUENSALIDA**  
Chairperson  
GBAC for Goods, Services and Consultancy–Cluster II