



**GSIS BIDS AND AWARDS COMMITTEE
FOR INFRASTRUCTURE AND INFORMATION TECHNOLOGY**

Project Title: **Construction of GSIS Legazpi Branch Office Building**

**Bid Bulletin No. 2
13 January 2021**

This bid bulletin is issued to amend the Bidding Documents for the Project *Construction of GSIS Legazpi Branch Office Building*. This shall form an integral part of the Bidding Documents.

SECTION III. BID DATA SHEET

ITB Clause	From	To
12.1(b)(ii)	<p>The Project Requirements shall include the following:</p> <p>(a) Organizational chart for the contract to be bid;</p> <p>(b) Duly accomplished and signed List of Contractor’s Key Personnel to be assigned to the contract to be bid;</p> <p>A. <u>Full Time Key Personnel:</u></p> <p>1. PROJECT MANAGER – shall serve as the CONSTRUCTION TEAM LEADER in-charge of Construction. All communications regarding the implementation of the Project shall pass through the Construction Team Leader. The Construction Team Leader shall be Licensed Civil Engineer with at least ten (10) years’ experience as Project Manager in similar project.</p> <p>2. RESIDENT ENGINEER – Licensed Civil Engineer with at least five (5) years’ experience as Resident Engineer in similar project.</p>	<p>The Project Requirements shall include the following:</p> <p>(a) Organizational Chart for the contract to be bid. <u>The Organization Chart shall include the Full-Time Key Personnel.</u></p> <p>(b) Duly accomplished and signed List of Contractor’s Key Personnel to be assigned to the contract to be bid. <u>The List of Contractor’s Key Personnel shall include the Full-Time Key Personnel.</u></p> <p>A. <u>Full-time Key Personnel</u></p> <p>1. PROJECT MANAGER – shall serve as the CONSTRUCTION TEAM LEADER in-charge of Construction. All communications regarding the implementation of the Project shall pass through the Construction Team Leader. The Construction Team Leader shall be Licensed Civil Engineer with at least ten (10) years’ experience as Project Manager in similar project.</p> <p>2. RESIDENT ENGINEER – Licensed Civil Engineer with at least five (5) years’ experience as Resident Engineer in similar project.</p> <p>3. SAFETY OFFICER – Safety</p>

	<p>3. SAFETY OFFICER – Safety Officer with a Certificate of Training issued by or in coordination with Bureau of Working Conditions (BWC) or Department of Labor and Employment (DOLE).</p> <p>4. CADD ENCODER/DRAFTSMAN – with at least two (2) years’ experience as CADD Encoder/Draftsman in similar project.</p> <p>5. FOREMAN – Construction Foreman with at least five (5) years’ experience as in similar project.</p> <p>6. QUANTITY SURVEYOR/ENGINEER – Licensed Civil Engineer with at least five (5) years’ experience as Quantity Surveyor/ Engineer.</p> <p>7. ADMINISTRATIVE STAFF – College Graduate with at least five (5) years’ experience as an Administrative Works.</p> <p>8. MATERIAL ENGINEER – must be Accredited by the DPWH with at least five (5) years’ experience as Materials Engineer in similar project.</p> <p>B. Periodical Key Personnel or as need arises</p> <p>1. STRUCTURAL ENGINEER – Structural Engineer with at least ten (10) years’ experience on similar project.</p> <p>2. ARCHITECT - Licensed Architect with at least five (5) years’ experience as Architect in similar project.</p> <p>3. ELECTRICAL ENGINEER – Professional Electrical Engineer with at least five (5) years’ experience as Professional</p>	<p>Officer with a Certificate of Training issued by or in coordination with Bureau of Working Conditions (BWC) or Department of Labor and Employment (DOLE).</p> <p>4. CADD ENCODER/DRAFTSMAN – with at least two (2) years’ experience as CADD Encoder/Draftsman in similar project.</p> <p>5. FOREMAN – Construction Foreman with at least five (5) years’ experience as in similar project.</p> <p>6. QUANTITY SURVEYOR/ENGINEER – Licensed Civil Engineer with at least five (5) years’ experience as Quantity Surveyor/ Engineer.</p> <p>7. ADMINISTRATIVE STAFF – College Graduate with at least five (5) years’ experience as an Administrative Works.</p> <p>8. MATERIAL ENGINEER – must be Accredited by the DPWH with at least five (5) years’ experience as Materials Engineer in similar project.</p> <p>During contract implementation, the GSIS shall approve any proposed replacement of key personnel only if their relevant qualifications and abilities are equal to or better than those of the personnel listed in Schedule.</p>
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	<p>Electrical Engineer in similar project.</p> <p>4. MECHANICAL ENGINEER – Professional Mechanical Engineer with at least five (5) years’ experience as Professional Mechanical Engineer in similar project.</p> <p>5. SANITARY ENGINEER – Professional Sanitary Engineer with at least five (5) years’ experience as Professional Sanitary Engineer in similar project.</p> <p>6. ELECTRONICS AND COMMUNICATIONS ENGINEER – Professional Electronics and Communications Engineer with at least five (5) years’ experience as Professional Electronics and Communications Engineer in similar project.</p> <p>The GSIS shall approve any proposed replacement of key personnel only if their relevant qualifications and abilities are equal to or better than those of the personnel listed in Schedule.</p> <p>.</p> <p>(c) Duly signed Bio-Data of Contractor’s Key Personnel;</p> <p>(d) x x x x x</p> <p>(e) x x x x x</p> <p>(f) x x x x x</p>	<p>(c) Duly signed Bio-Data of Contractor’s <u>Full-Time Key Personnel</u>. Submit the copy of any of the following supporting documents:</p> <p>(i) Valid PRC License/ Professional ID Card; or</p> <p>(ii) Expired PRC License/ Professional ID Card and approved online application for the Renewal of PRC License /Professional ID Card as generated from the PRC Website</p> <p>(d) x x x x x</p> <p>(e) x x x x x</p> <p>(f) x x x x x</p>
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Additional Post-Qualification Requirements

ITB Clause 28.2	<p>Additional Post-Qualification Documents</p> <p>(a) Organizational chart for the contract to be bid. The Organization Chart shall include the Periodical Key Personnel.</p> <p>(b) Duly accomplished and signed List of Contractor’s Periodical Key Personnel to be assigned to the contract to be bid</p> <p><u>Periodical Key Personnel or as need arises:</u></p> <ol style="list-style-type: none"> 1. STRUCTURAL ENGINEER – Structural Engineer with at least ten (10) years’ experience on similar project. 2. ARCHITECT - Licensed Architect with at least five (5) years’ experience as Architect in similar project. 3. ELECTRICAL ENGINEER – Professional Electrical Engineer with at least five (5) years’ experience as Professional Electrical Engineer in similar project. 4. MECHANICAL ENGINEER – Professional Mechanical Engineer with at least five (5) years’ experience as Professional Mechanical Engineer in similar project. 5. SANITARY ENGINEER – Professional Sanitary Engineer with at least five (5) years’ experience as Professional Sanitary Engineer in similar project. 6. ELECTRONICS AND COMMUNICATIONS ENGINEER – Professional Electronics and Communications Engineer with at least five (5) years’ experience as Professional Electronics and Communications Engineer in similar project. <p>During contract implementation, the GSIS shall approve any proposed replacement of key personnel only if their relevant qualifications and abilities are equal to or better than those of the personnel listed in Schedule.</p> <p>(c) Duly signed Bio-Data of Contractor’s Periodical Key Personnel. Submit the copy of any of the following supporting documents:</p> <ol style="list-style-type: none"> (i) Valid PRC License/ Professional ID Card; or (ii) Expired PRC License/ Professional ID Card and approved online application
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	<p>for the Renewal of PRC License /Professional ID Card as generated from the PRC Website</p> <p><i>(Note: Changes shall also apply in the Checklist of Requirements.)</i></p>
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SECTION V. SPECIAL CONDITIONS OF CONTRACT

GCC Clause	From	To
39.1	<p>Advance Payment for Mobilization (15% of the of the total contract price) is subject to the submission by the Contractor of the following:</p> <p>i. Request for Advance Payment for Mobilization</p> <p>ii. Irrevocable standby letter of credit from a commercial bank, bank guarantee or surety bond callable upon demand, issued by a surety or insurance company duly licensed by the Insurance Commission and confirmed by the Procuring Entity. The irrevocable standby letter of credit, bank guarantee or surety bond shall be in the amount equivalent to 15% of the of the total contract price.</p> <p>iii. Contractor’s All Risks Insurance Policy secured from the GSIS Insurance Group</p>	<p>Advance Payment for Mobilization (15% of the of the total contract price) is subject to the submission by the Contractor of the following:</p> <p>i. Request for Advance Payment for Mobilization</p> <p>ii. <u>Irrevocable standby letter of credit from a commercial bank or bank guarantee. The irrevocable standby letter of credit or bank guarantee shall be in the amount equivalent to 15% of the of the total contract price.</u></p> <p>iii. Contractor’s All Risks Insurance Policy secured from the GSIS Insurance Group</p>

SECTION VIII. BILL OF QUANTITIES

**From
(Per Bid Bulletin No. 1)**

Item No.	Description	Unit	Quantity
Div. 3.1.3	Wall Footing	kgs.	217.33

To

Item No.	Description	Unit	Quantity
Div. 3.1.3	Wall Footing	<u>sqm.</u>	217.33

Note: Excel file of the updated Bill of Quantities will be sent to the bidders who purchased the Bidding Documents.

SECTION IX. BIDDING FORMS

- Attached is the **updated** Omnibus Sworn Statement.

PROCUREMENT SCHEDULE

<u>Procurement Activity</u>	<u>From</u>	<u>To</u>
Bid Submission	21 January 2021, 09:00AM	04 February 2021, 9:00AM
Bid Opening	21 January 2021, starting at 9:30AM	04 February 2021, starting at 9:30AM

For the guidance and information of all concerned.

(Signed Original)

SVP EDUARDO V. FERNANDEZ

Chairperson

GBAC for Infrastructure and Information Technology

Omnibus Sworn Statement (Revised)
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project

Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]