

**CONTRACT FOR THE
SERVICES OF INSTRUCTOR FOR CHILDREN'S SUMMER PROGRAM**

This Contract is made and executed on this ___ day of _____ 2020 at Pasay City, Philippines, by and between:

The **GOVERNMENT SERVICE INSURANCE SYSTEM (GSIS)**, a social insurance institution, created under Commonwealth Act No. 186, as amended, and operating under its present Charter, Republic Act No. 8291, otherwise known as the GSIS Act of 1997, with principal office address at the **GSIS Headquarters Building, Financial Center Area, Pasay City**, represented herein by **VIOLETA CARMEL F. QUINTOS**, Vice President, Human Resources Office, hereinafter referred to as the "**GSIS**";

and

AMERICAN ENGLISH SKILLS DEVELOPMENT CENTER, INC., a corporation duly organized and operating under the laws of the Philippines, with its principal place of business at 1705 Antel Corporate Center, 121 Valero St., Salcedo Village Makati City, hereinafter referred to as the "**SERVICE PROVIDER**".

RECITALS

WHEREAS:

1. The **GSIS** requested for quotations for the Procurement of Services of Instructor for the Children's Summer Program (the **SERVICES**) through Small Value Procurement
2. The **SERVICE PROVIDER** submitted the Best and Responsive Quotation, representing that it has the resources and the capability to meet the requirements as defined under the Technical Specifications, and the **GSIS** has accepted said Quotation.

NOW, THEREFORE, for and in consideration of the foregoing premises, the parties have agreed and stipulated as follows:

1. The following documents shall be deemed integral parts of this Contract:
 - 1.1 Technical Specifications; and
 - 1.2 Notice of Award.

The foregoing documents and this Contract contain all the agreements of the parties and replace and supersede any understanding, communications and representations, whether verbal or written, between the parties.

2. The words, terms and phrases stated in this Contract shall have the same meanings as are respectively assigned to them under the Technical Specifications.
3. In consideration of the Contract Price of **One Hundred Eighty-Nine and Five Hundred Pesos (Php189,500.00)** to be paid by the **GSIS**, the **SERVICE PROVIDER** hereby covenants with the **GSIS** to provide the **SERVICES** in conformity with the Technical Specifications and this Contract.

ORIGINAL SIGNED

ORIGINAL SIGNED

4. The **GSIS** shall pay the Contract Price at the time and in the manner prescribed by the Technical Specifications and this Contract. It is understood that all applicable taxes, including Documentary Stamp Tax (DST), if any, shall be borne by the **SERVICE PROVIDER**.

For this purpose, the **SERVICE PROVIDER** acknowledges that the **GSIS** is not a withholding agent for DST and hereby undertakes and commits itself to make direct payments to the BIR of any DST that may be imposed in the execution and/or performance of this Contract. The **SERVICE PROVIDER** shall furnish the **GSIS** with proof of such payment.

5. Any damage to the systems, facilities and equipment of the **GSIS** due to the negligence, theft or pilferage, directly or indirectly, caused by the **SERVICE PROVIDER's** personnel, agent, or representative shall be immediately repaired, restored or replaced by the **SERVICE PROVIDER** for its own account. If the **SERVICE PROVIDER** fails to carry out such repair, restoration or replacement within ten (10) days from the request of the **GSIS**, the latter may initiate and complete such repair, restoration, or replacement. Expenses therefor shall be for the account of the **SERVICE PROVIDER** and shall be deducted from the Contract Price.
6. During the effectivity of this Contract, the **SERVICE PROVIDER** shall not assign or transfer its obligation hereunder without the prior written consent of the **GSIS**. Any act in violation of this provision shall be sufficient ground for the termination of this Contract.
7. The parties are independent entities and no agency, partnership, joint venture, employment or formal business arrangement of any kind is created by this Contract. Neither shall the personnel or employees of the **SERVICE PROVIDER** be deemed employees of the **GSIS**. The **SERVICE PROVIDER** agrees that the **GSIS** shall not in any way be liable or responsible for any personal injuries or damages, including death, sustained or caused by any of the employees of the **SERVICE PROVIDER** and undertakes to indemnify and hold the **GSIS** free and harmless from any liability that may be imposed upon the **GSIS** therefor.
8. In the event that the **SERVICE PROVIDER** fails to perform its contractual obligations within the agreed period as specified in this Contract, the **GSIS** shall deduct from the Contract Price, as liquidated damages, a sum equivalent to at least one-tenth of one percent (0.1%) of the cost of the unperformed portion of the Contract per day of delay but not to exceed ten percent (10%) of the Contract Price. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the Contract Price, the **GSIS** may rescind the Contract, without necessity of judicial intervention or confirmation and without prejudice to other courses of action and remedies available to it under the law and equity. The damages herein provided are fixed and the **GSIS** shall not be required to adduce proof thereof.
9. Should the **GSIS** be constrained to file a suit to obtain relief against the **SERVICE PROVIDER**, the latter shall be liable to pay an amount equivalent to twenty percent (20%) of that amount claimed in the complaint as attorney's fees, aside from the costs of litigation and other expenses which the **GSIS** is entitled to recover from the **SERVICE PROVIDER**; provided, however, that in an action brought by the **SERVICE PROVIDER** for whatever cause arising under this Contract, should it be adjudged not to be entitled to the relief sought, the **GSIS** as the prevailing party shall be entitled to such reasonable attorney's fees, costs of litigation and other costs it may have incurred by reason of such action.

ORIGINAL SIGNED

ORIGINAL SIGNED

10. The **SERVICE PROVIDER** shall defend, indemnify and hold harmless the **GSIS**, the members of its Board of Trustees, its officials, agents and employees, against all claims, losses, liabilities and damages, and to pay all claims, judgments, awards, costs and expenses arising out of or in connection with the **SERVICE PROVIDER's** acts or omissions, unless such claims are due solely to the negligence of the **GSIS**. Costs inclusive of expert witness fees and other legal expenses shall be charged against the account of the **SERVICE PROVIDER**.
11. If any term, condition or any part of the provisions of the Technical Specifications and this Contract is determined to be invalid, void or unenforceable to any extent, such term, condition or provision shall be severed from the remaining provisions which shall continue to be valid and enforceable to the fullest extent permitted by law.
12. Any action arising from arbitration or other modes of dispute settlement under the Technical Specifications and this Contract shall be brought by the aggrieved party exclusively before the proper court in the City of Pasay.
13. This Contract and the Technical Specifications shall be subject to the pertinent provisions of R.A. No. 9184, otherwise known as the Government Procurement Reform Act, its Revised Implementing Rules and Regulations, and other related laws, rules, and regulations.

IN WITNESS WHEREOF, the parties have duly executed this Contract on the date and place first above written.

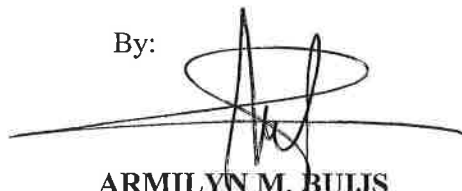
**GOVERNMENT SERVICE
INSURANCE SYSTEM**

**AMERICAN ENGLISH SKILLS
DEVELOPMENT CENTER, INC.**

By:


By:

ORIGINAL SIGNED
VIOLETA CARMEL F.
QUINTOS Vice President




ARMILYN M. BUIJS
Authorized Representative

SIGNED IN THE PRESENCE OF:



GLENN B. ADORACION, MD
Lic. No. 009368
Manager MWD
Certified Funds Available
Php 189,500.00



ALISON HESLOP
Certified Included
GSIS 2020 Annual Procurement Plan

ORIGINAL SIGNED
WINFRED V. MANLULU
Staff Officer III
Budget Administration and Support
Services Accounting Department

ORIGINAL SIGNED
YVETTE C. APAYA
Officer IV
Materials Management Department

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
PASAY CITY) S.S.
CITY OF MANILA

MAR 06 2020

BEFORE ME, a Notary Public for and in the City of PASAY CITY, this _____ day of _____, personally appeared:

<u>Name</u>	<u>Passport No. /Driver's License</u>	<u>Date/Place of Issuance</u>
VIOLETA CARMEL F. QUINTOS	8004	GSIS
ARMILYN M. BUIJS	PO465318A	LUCENA CITY

known to me and to me known to be the same persons, **VIOLETA CARMEL F. QUINTOS**, in representation of the **GSIS** as a juridical person, and **ARMILYN M. BUIJS**, in representation of **AMERICAN ENGLISH SKILLS DEVELOPMENT CENTER, INC.** as a juridical person, who executed the foregoing **Contract for the Services of Instructor for Children's Summer Program** consisting of four (4) pages including the page on which this Acknowledgment is written, signed by the parties and their witnesses on each and every page thereof, and acknowledged to me that the same is their free and voluntary act and deed, and of the entities they represent.

WITNESS MY HAND AND NOTARIAL SEAL on the date and the place stated above.

Doc. No. 21 ;
Page No. 6 ;
Book No. 8 ;
Series of 2020.

ORIGINAL SIGNED
ATTY. HENRY D. ADASA
NOTARY PUBLIC, UNTIL DEC. 31, 2020
NOTARIAL COMMISSION 2020-162 MLA
IBP NO. 100920 - 01/03/2020, PASIG
PTR NO. 9124087 - 01/03/2020 MLA
ROLL NO. 29679, TIN: 172-528-620
MCLE COMPL. NO. VII-0000165

ORIGINAL SIGNED

ORIGINAL SIGNED