



**Republic of the Philippines**  
**GOVERNMENT SERVICE INSURANCE SYSTEM**  
**Financial Center, Pasay City**  
**976-4961/976-4945**  
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**GBAC Secretariat@gsis.gov.ph**

**MINUTES OF PRE-BID CONFERENCE**

20 July 2020

GBAC Conference Room, Level 2 Core G

GSIS Headquarters Building, Pasay City and through Video Conferencing <sup>1</sup>

Project Name: **Additional Storage for Disaster Recovery (DR) Site**

Present were:

**GSIS BIDS AND AWARDS COMMITTEE (Infrastructure and Information Technology)**

SVP Racquel De Guzman-Buensalida	Chairperson
Atty. Isagani Del Rosario	Vice Chairperson
Mgr. Jenny L. Lobas	Member
Mgr. Raymundo Andres V. Palad	Member
Mgr. Annel T. Dones	Member
Mgr. Olivia N. Ramirez	IT Provisional Member

**END-USER UNIT/ TWG**

Mgr. Rico A. Abarintos	TWG Head
Mr. Menardo T. Acosta	TWG Member
Mr. Emmanuel U. Ramirez	ITSG/End-User Unit

**GBAC SECRETARIAT**

Mr. Patrick O. Gonzales	Acting Head
Mr. Jerome D. Malapit	Member
Ms. Melgene Maranan-Acostoy	Member
Ms. Charlene Mae B. Bacani	Member

**Interested Bidders**

Ms. Gisell Basa	Altair I Solutions Inc.
Ms. Janice Evangelista	ePLDT, Inc.
Mr. Roldan Rebosura	PLDT, Inc.
Ms. Marilyn Mondragon	Glo-Cal Advanced Systems Inc.
Mr. Toti De Guzman	Hewlett Packard Enterprise
Ms. Connie Bautista	Microgenesis Business Systems
Ms. Sharon Estropigan	NGT Global Inc.
Mr. Jestoni Morales	NGT Global Inc.
Mr. Philip Sido	Questech Co. Inc.
Mr. Philip Gamlanga	Questech Co. Inc.
Mr. Wilfredo Aguilar	Trends & Technologies, Inc.
Mr. Bimbo Maranga	Trends & Technologies, Inc.
Mr. Darlene Sadsad	Trends & Technologies, Inc.

<sup>1</sup> Pre-Bid Conference were attended by the GBAC for Infra and IT, TWG members and End-User Units via teleconferencing /videoconferencing through Zoom Meetings platform.

Mr. Carlo Medina

Veritas Technologies

## **OBSERVER**

Mr. Robert Wyncen T. Cruz  
Mr. Lemuel C. Ramos

OSVP-Corporate Services Group  
IASO

(Note: Notice of Meeting was also sent to other observers, *i.e.*, COA, DTI, PCCI and Makati Business Club. However, none attended the Pre-Bid Conference dated 20 July 2020.)

The Pre-Bid Conference for the Project *Additional Storage for Disaster Recovery (DR) Site* was called to order at 10:00AM of 20 July 2020 and was presided by SVP Racquel De Guzman-Buensalida, Chairperson, GSIS Bids and Awards Committee for Infrastructure and Information Technology (GBAC for Infra and IT).

### **1. Business Matters**

1. Discussion on the Eligibility, Technical and Financial components of the Bid as well as Post-Qualification documents;
2. Discussion on the Schedule of Requirements, Technical Specifications and Schedule of Submission and Opening of Bids for the Project; and
3. Presentation on proper sealing and marking of bids in accordance with the Instructions to Bidders of the Bidding Documents (BDS) and GSIS “No Gift Policy”.
4. The Approved Budget for the Contract (ABC) is Php25,500,000.00.

### **5. Discussion**

- a. The GBAC Secretariat noted that there is a quorum to proceed with the business.
- b. There were ten (10) interested bidders who attended the Pre-Bid Conference, namely:
  1. Altair I Solutions Inc.;
  2. ePldt, Inc.;
  3. PLDT Inc.;
  4. Glo-Cal Advanced Systems Inc.;
  5. Hewlett Packard Enterprise;
  6. Microgenesis Business System;
  7. NGT Global Inc.;
  8. Questech Co., Inc.;
  9. Trends and Technologies, Inc.; and
  10. Veritas Technologies
- c. During the Pre-Bid Conference, the GBAC Secretariat presented and explained the following to the bidders:
  - Checklist of requirements comprising the Eligibility and Technical Requirements (Envelope No. 1);
  - Financial Proposal Envelope (Envelope No. 2);

- Technical Specifications, and the Payment Terms;
- Post-Qualification Documents, required from the Lowest Calculated Bidder or Single Calculated Bidder within five (5) calendar days from its receipt of notice from the GBAC;
- Bid Data Sheet, Special Conditions of the Contract (SCC); and
- Guide on the proper sealing and marking of bids.

d. The bidders were further informed regarding the documentary requirements found under *Section II. Instructions to Bidders*. It was also emphasized that it is the bidder’s responsibility to review the entire Bidding Documents and that the procuring entity incurs no liability should the bidder misinterpret or misread any of the provisions thereof.

e. During the discussion, there were revisions in the Bidding Documents, as follows:

**SECTION VII. TECHNICAL SPECIFICATIONS**

**Minimum Hardware Specifications**

Item	(From)	(To)
	The proposed solution/s must have a single management interface for NAS and/or Backup requirements that has the following:	The proposed solution/s must have a single management interface for both NAS and Backup or a single management interface for NAS and a single management interface for Backup requirements that has the following:

**Warranty and after Sales Requirements**

Item	(From)	(To)
	<ul style="list-style-type: none"> <li>• Hardware replacement and must meet the following conditions:               <ul style="list-style-type: none"> <li>➤ Immediate replacement of the equipment and/or its parts free of charge if found defective under normal and proper use.</li> <li>➤ Immediate replacement of the whole unit if any part of the unit becomes defective three (3) times within the warranty period.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Hardware replacement and must meet the following conditions:               <ul style="list-style-type: none"> <li>➤ Xxxx</li> <li>➤ <b><u>Immediate replacement of the whole unit if any parts of the unit excluding the hard disk drives that will become defective three (3) times within one (1) year of warranty period.</u></b></li> </ul> </li> </ul>

## ANNEX

### Additional Annex

#### **Annex E: Existing Infrastructure Equipment in Head Office**

<b>Equipment</b>	<b>Description</b>	<b>Remarks</b>
Storage	HP 3PAR 10400	<ul style="list-style-type: none"><li>• Fast Class 15K rpm</li></ul>
	HP 3PAR 7400	<ul style="list-style-type: none"><li>• Near Line 7.2 K rpm</li><li>• Fast Class 10K rpm</li><li>• Fast Class 15K rpm</li></ul>
	HP 3PAR 7440c	<ul style="list-style-type: none"><li>• Near Line 7.2 K rpm</li><li>• Fast Class 10K rpm</li><li>• Solid-State Drive (SSD)</li></ul>
SAN Switch	HP SN6500B 16/96	<ul style="list-style-type: none"><li>• 96 usable ports</li><li>• 48 Free Ports</li></ul>
Server Farm	10GE Network Switch	<ul style="list-style-type: none"><li>• Cisco Nexus 3064-X Switch (Part Number: N3K-C3064PQ-10GX)</li></ul>
	10GE SFP Module	<ul style="list-style-type: none"><li>• Cisco SFP -10G-SR Module</li></ul>

- f. The bidders were informed that they have until 23 July 2020 to submit to the GBAC Secretariat additional queries regarding the project.
- g. All amendments to the Bidding Documents and responses to the bidders' queries shall be issued through a bid bulletin, which will be posted on PhilGEPS and GSIS' websites and bulletin board for seven (7) consecutive days before the scheduled Bid Submission and Bid Opening.
- h. The bidders were reminded of the following:
- Submission of bids to the GBAC Secretariat, Level 2 Core G, GSIS Headquarters Building, Financial Center, Pasay City on or before 03 August 2020 at 9:30AM; and
  - Bid Opening to be conducted on the same day at 10:00AM at the GBAC Conference Room, Level 2 Core G, GSIS Headquarters Building, Financial Center, Pasay City.
  - The bidders may also participate in the Bid Opening via Video Conferencing using Zoom Meetings platform.
- i. It is the responsibility of the bidders to ensure that their bids are submitted on time. Late bid shall not be accepted.
- j. The GBAC Secretariat emphasized the compliance of GSIS with the "NO SOLICITATION AND GIFT POLICY". The bidders were warned of unscrupulous individuals and groups posing as officers of the GSIS soliciting money for alleged aid for whatever purpose. The cooperation of the bidders was enjoined to report these individuals to the GSIS through the Office of the President and General Manager and the GBAC Secretariat.

k. There being no other clarifications to discuss, the conference was adjourned.

Prepared by:

Concurred by:

**(Sgd.)**  
**JEROME D. MALAPIT**  
*Member, GBAC Secretariat*

**(Sgd.)**  
**SVP RACQUEL DE GUZMAN-BUENSALIDA**  
*Chairperson,*  
*GBAC for Infrastructure and Information Technology*  
*Date signed: \_\_\_\_\_*