



**GSIS** Government Service Insurance System  
Lucena BO, GSIS Bldg, Maharlika Highway, Brgy. Isabang, Lucena City 4301

## REQUEST FOR QUOTATION

The **GOVERNMENT SERVICE INSURANCE SYSTEM** invites all interested registered suppliers to submit quotations for:

Quantity	Unit of Measure	Description	Total ABC
300	ream	Paper Copy A4 80gsm	Php 76,600.00
5,000	pc	Envelope documentary 10x15-500pcs/box	
30	pc	Record Book, 300 pages, smyth sewn	
50	pc	Record Book, 500 pages, smyth sewn	
20	pad	Sticky Note Pad, (3"x3"), 100 sheets/pad	
20	pad	Sticky Note Pad, (2"x3"), 100 sheets/pad	

Canvass/ Quotation Forms, Technical Specifications and Vendors Registration Forms may be secured from the Office of the Branch Manager, GSIS Lucena Branch Office starting 05 August 2020. The last day of submission of quotation shall be on 13 August 2020, not later than 5:00 pm.

Contact Person/s : Cristina S. Lazaro

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Place of Submission of Quotation : Office of the Branch Manager  
GSIS Lucena Branch Office  
Isabang, Lucena City