



**Republic of the Philippines**  
**PASEGURUHAN NG MGA NAGLILINGKOD SA PAMAHALAAN**  
**(GOVERNMENT SERVICE INSURANCE SYSTEM)**

Tuguegarao Branch Office  
 Regional Government Center, Carig Sur, Tuguegarao City  
 Tel./Fax No. 396-0673

**REQUEST FOR QUOTATION**

The **GOVERNMENT SERVICE INSURANCE SYSTEM Tuguegarao Branch** invites all interested registered suppliers and service providers to submit quotations for the following:

**ABC – Php 430,642.00**

ITEM DESCRIPTION	QTY/ UOM
Calculator Electronic 12 digit	30 unit
Clip binder fold back 1 (25mm) (12 pcs/box)	10 box
Clip binder fold back 3/4 (19mm) ( 12pcs/box)	10 box
CORRECTION TAPE, disposable 6m min x 5mm	10 pc
Dispenser 1 Transparent Tape	2 pc
Glue all-purpose w/ applicator 200g	10 jar
MARKER, permanent, black	30 pc
Puncher heavy duty 2 holes, cap atleast 20 sheets	5 pc
Sign Pen fine pt 0.5mm black	100 pc
STAMP PAD, felt pad, min 60mm x 100mm	10 pc
ELECTRIC FAN, with stand	6 unit
TAPE, transparent, 24mm, 50 meters	30 roll
Twine Plastic 1 kilo/roll	5 roll
Rubber Band transparent 350 gsm	10 box
RECORD BOOK, 300 pages, smyth sewn	20 pc
Sharpener pencil, HD, One Hole Guide	4 pc
Tape, Transparent 2 INCHES X 50M	100 roll
Box Data File W-5"(125mm) x H-9"(230mm) x L-15 3/4"(400mm)	40 pc
RECORD BOOK, 500 pages, smyth sewn	10 pc
Digital Voice Recorder	1 unit
Envelope documentary 10 x 15 -500pcs/box	10 box
FOLDER, pressboard, plain, legal (Note: 100pcs/box)	1 box
Pencil # 2 with eraser	24 pc
Folder, Tagboard, Legal Size (Note: 100pcs/pack)	200 pc

FOLDER, tagboard, A4 size (Note: 100pcs/pack)	100 pc
Ballpen fine pt. non-blot, non-click,	100 pc
Binder 3-ring 2 long	20 pc
Box Knockdown w/ cover customized 4mm thick paperboard / cardboard in corrugated fibreboard carton; Top: 125 lbs., 16-1/8" x 12-1/8" x 2-1/2"; Bottom: 125 lbs., 15-3/8" x 11-3/4" x 10-5/8"	30 pair
Box Magazine 16x10x6 inches open type blue	10 pc
Cash/Safety Box	2 pc
Clearbook long 40 pockets	20 pc
Clearbook A4, 40 pockets	20 pc
Cutter Paper w/ Board 15 X 12	1 unit
Dispenser 3 Packaging Tape	2 pc
Drinking Glass clear good quality 8oz	2 dz
Paste solid with applicator 200 gms	2 bot
Sticky Sign Here Tape Flag	30 pad
Ribbon bundy clock (Amano brand)	1 spl
Rubber Stamp (2 liner) no brdrln	5 pc
Rubber Stamp (3 liner) no brdrln	5 pc
Stamp Self-Inking (3 liner)	5 pc
Correction Fluid H2O base white opaque	24 pc
Label self-adhesive 36mmx102mm 136's	10 pack
PUSH PIN, flat head type 100pcs/box	10 box
Box Magazine 16x10x6 close type	30 pc
Tape double adhesive 24mm x 10 yrds w/o foam	2 roll
Box Magazine w/ cover 15 3/4x6x11 inches	15 pc
Clipboard, long, plastic	10 pc
Dater ordinary	6 pc
Folder pressboard expanding green shrt	200 pc
Sticker paper/Adhesive paper long	50 pc
Sticker labelling paper (non gloss) A4	120 pc
Disposable paper cup white 8 oz , Orders must be by 100s	300 pc
Emergency light automatic 8hrs life	2 pc
Sticker, Inventory tag, 3" x 1.5 TTR	5 roll
Coffee cups & saucers, set (6 sets per box)	2 set
Flashlight Rechargeable	4 set
Spoon/Fork/Teaspoon/Knife (6 pcs of each per set)	2 set
Box, Balikbayan, Medium, 18"x18"x16", 2 ply, double wall	5 pc
Microphone, Professional, Wired	2 unit
Microphone, Wireless/Cordless	2 pc
Fastener metal short	30 box
Glue Gun, 1/4 diameter x 7 1/2 inches	1 unit
Oil all-purpose, 100ml	10 bot
Megaphone	1 unit
Coffeemaker	1 unit

Ladder, 8-Step, foldable	1 unit
Buntings 100 meters/roll (for Philippine Independence Day)	1 roll
Battery alkaline AA (Note: 2 pcs/pack)	10 pc
Battery alkaline AAA (Note: 2 pcs/pack)	10 pc
Detector, Money Counterfeit	1 unit
Rack, metal, for Time Cards	1 unit
Steel Racks, Open Shelves, 6-layer	6 unit
Portable Sound System	1 unit
Money Counter Machine	1 unit
Cabinet, vertical steel, 3-drawer	15 unit
Mobile Pedestal, 3-drawer	27 unit

**Note: Please submit quotations in a SEALED envelope**

Canvass/Quotation Forms may be secured from the Office of the Branch Manager, GSIS Tuguegarao Branch Office starting July 17, 2020. The last day of submission of quotations shall be on July 22, 2020 not later than 10:00am.

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Place of Submission of Quotations : Office of the Branch Manager  
GSIS Tuguegarao Branch Office  
Regional Gov't Center, Carig Sur, Tuguegarao City