



Republic of the Philippines
GOVERNMENT SERVICE INSURANCE SYSTEM
Financial Center, Pasay City
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MINUTES OF PRE-BID CONFERENCE

22 June 2020

GBAC Conference Room, Level 2 Core G

GSIS Headquarters Building, Pasay City and through Video Conferencing¹

Project Name: **Email Infrastructure Technology Refresh**

Present were:

GSIS BIDS AND AWARDS COMMITTEE (Infrastructure and Information Technology)

SVP Racquel De Guzman-Buensalida	Chairperson
Atty. Isagani Del Rosario	Vice Chairperson
Mgr. Jenny L. Lobas	Member
Mgr. Raymundo Andres V. Palad	Member
Mgr. Annel T. Dones	Member
Mgr. Olivia N. Ramirez	IT Provisional Member

END-USER UNIT/ TWG

Mgr. Rico A. Abarintos	TWG Head
Mr. Menardo T. Acosta	TWG Member
Mr. Emmanauel U. Ramirez	ITSG/End-User Unit
Mr. Ramoncito E. Medina	ITSG/End-User Unit
Ms. Jenielyn O. Tadosa	ITSG/End-User Unit

GBAC SECRETARIAT

Mr. Patrick O. Gonzales	Acting Head
Mr. Jerome D. Malapit	Member
Ms. Melgene Maranan-Acostoy	Member
Ms. Charlene Mae B. Bacani	Member

INTERESTED BIDDERS

Ms. Cherie Mae Cuela	Sagesoft Solutions, Inc.
Ms. Connie Bautista	Microgenesis Business System
Mr. Jaime Basilio	Microgenesis Business System
Mr. Jay Bee Morales	Microgenesis Business System
Mr. Neil Cabrera	Microgenesis Business System
Mr. Alfredo De Guzman	Microgenesis Business System
Ms. Daniela Cruz	Microgenesis Business System
Ms. Richelle Lanuza	Microgenesis Business System
Mr. Rembert P. Andres	Microgenesis Business System
Mr. Raymond Supilanas	Microgenesis Business System
Mr. Angelo Africa	Hewlett Packard Philippines

¹ Pre-Bid Conference were attended by the GBAC for Infra and IT, TWG members and End-User Units via teleconferencing /videoconferencing through Cisco WebEx platform.

Mr. Jann Finiquito	First Datacorp
Ms. Jie Marie Tamayo	First Datacorp
Mr. Jewie Alcalá	First Datacorp
Mr. Marrion Carreon	Rhipe Philippines
Ms. Mitch Cansino	Remax
Mr. Paul Magahis	NTT Data
Mr. Philip Sido	Questech Co., Inc.

OBSERVER

Mr. Robert Wyncen T. Cruz	OSVP-Corporate Services Group
Mr. John Cala	IASO

(Note: Notice of Meeting was also sent to other observers, i.e., COA, DTI, PCCI and Makati Business Club. However, none attended the Pre-Bid Conference dated 22 June 2020.)

The Pre-Bid Conference for the Project *Email Infrastructure Technology Refresh* was called to order at 11:30AM of 22 June 2020 and was presided by SVP Racquel De Guzman-Buensalida, Chairperson, GSIS Bids and Awards Committee for Infrastructure and Information Technology (GBAC for Infra and IT).

1. Business Matters

1. Discussion on the Eligibility, Technical and Financial components of the Bid as well as Post-Qualification documents;
2. Discussion on the Schedule of Requirements, Technical Specifications and Schedule of Submission and Opening of Bids for the Project; and
3. Presentation on proper sealing and marking of bids in accordance with the Instructions to Bidders of the Bidding Documents (BDS) and GSIS “No Gift Policy”.
4. The Approved Budget for the Contract (ABC) is Php23,500,000.00.

5. Discussion

- a. The GBAC Secretariat noted that there is a quorum to proceed with the business.
- b. There were eight (8) interested bidders who attended the Pre-Bid Conference, namely:
 1. Remax;
 2. Hewlett Packard Philippines;
 3. NTT Data Philippines;
 4. Rhipe Philippines;
 5. Microgenesis Business System;
 6. Sagesoft Solutions, Inc.;
 7. Questech Co., Inc.; and
 8. First Datacorp.
- c. During the Pre-Bid Conference, the GBAC Secretariat presented and explained the following to the bidders:

- Checklist of requirements comprising the Eligibility and Technical Requirements Requirements (Envelope No. 1);
- Financial Proposal Envelope (Envelope No. 2);
- Technical Specifications, and the Payment Terms;
- Post-Qualification Documents, required from the Lowest Calculated Bidder or Single Calculated Bidder within five (5) calendar days from its receipt of notice from the GBAC;
- Bid Data Sheet, Special Conditions of the Contract (SCC); and
- Guide on the proper sealing and marking of bids.

- d. The bidders were further informed regarding the documentary requirements found under *Section II. Instructions to Bidders*. It was also emphasized that it is the bidder's responsibility to review the entire Bidding Documents and that the procuring entity incurs no liability should the bidder misinterpret or misread any of the provisions thereof.
- e. During the discussion, there were revisions in the Bidding Documents, as follows:

Section III. Bid Data Sheet

ITB Clause	(From)	(To)
5.4	<p>Statement of similar government and/or private contract or contracts completed within the period as stated in the Invitation to Bid. The Statement must include either the bidder's single largest completed contract (SLCC) and/or other completed similar contracts whose individual amount is at least 50% of the ABC.</p> <p>For this purpose, similar project/contract shall refer to Supply, Delivery, Installation and Configuration of Servers and Email Software.</p>	<p>Statement of similar government and/or private contract or contracts completed within the period as stated in the Invitation to Bid. The Statement must include either the bidder's single largest completed contract (SLCC) and/or other completed similar contracts whose individual amount is at least 50% of the ABC.</p> <p>For this purpose, similar project/contract shall refer to Supply, Delivery, Installation and Configuration of Servers <u>or</u> Email Software.</p> <p><i>(Note: Changes shall also apply in the Checklist of Requirements.)</i></p>

ANNEX

FROM

DR SITE

Equipment	Description	Remarks
Enclosure	HP BladeSystem c7000 DDR2 OA with KVM	<ul style="list-style-type: none"> • Firmware ver 3.30 Apr 19 2011 • Hardware ver B1 • Interconnect Bays - 4 x HP 1Gb Ethernet Pass-Thru Module for c-Class BladeSystem; and 4 x HP 4Gb Fibre Channel Pass-thru Module for c-Class BladeSystem

Storage	HP 3PAR 7400c	<ul style="list-style-type: none"> • Fast Class 15K rpm • Solid-State Drive (SSD)
Servers Installed	2 x HP ProLiant BL680c G5 2 x HP ProLiant BL460c G7 2 x ProLiant BL460c Gen8	

TO


DR SITE

Equipment	Description	Remarks
Enclosure	HP BladeSystem c7000 DDR2 OA with KVM	<ul style="list-style-type: none"> • Firmware ver 3.30 Apr 19 2011 • Hardware ver B1 • Interconnect Bays - 4 x HP 1Gb Ethernet Pass-Thru Module for c-Class BladeSystem; and 4 x HP 4Gb Fibre Channel Pass-thru Module for c-Class BladeSystem
Storage	HP 3PAR 7400c	<ul style="list-style-type: none"> • Fast Class 15K rpm • Solid-State Drive (SSD)
Servers Installed	<p><u>HP ProLiant BL460c G7 (Bay 5)</u> <u>CPU1: Intel(R) Xeon(R) CPU E5620 @ 2.40GHz (4 Cores)</u> <u>Memory: 8192 MB</u> <u>Mezzanine Device: 1 x NC326m Dual Port 1Gb NIC for c-Class BladeSystem</u></p> <p><u>HP ProLiant BL460c G7 (Bay 13)</u> <u>CPU1: Intel(R) Xeon(R) CPU E5620 @ 2.40GHz (4 Cores)</u> <u>Memory: 8192 MB</u> <u>Mezzanine Device: 1 x HP NC382m Dual Port 1GbE Multifunction BL-c Adapter</u></p> <p>ProLiant BL460c Gen8 (Bay 12) CPU1: Intel(R) Xeon(R) CPU E5-2630 0 @ 2.30GHz (6 Cores) CPU2: Intel(R) Xeon(R) CPU E5-2630 0 @ 2.30GHz (6 Cores) Memory: 16384 MB Mezzanine Device: 2 x QLogic QMH2572 8Gb FC HBA for HP BladeSystem c-Class</p> <p>ProLiant BL460c Gen8 (Bay 15) CPU1: Intel(R) Xeon(R) CPU E5-2630 0 @ 2.30GHz (6 Cores)</p>	

	CPU2: Intel(R) Xeon(R) CPU E5-2630 0 @ 2.30GHz (6 Cores) Memory: 16384 MB Mezzanine Device: 1 x QLogic QMH2572 8Gb FC HBA for HP BladeSystem c-Class	
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- f. The bidders were informed that they have until 25 June 2020 to submit to the GBAC Secretariat additional queries regarding the project.
- g. All amendments to the Bidding Documents and responses to the bidders' queries shall be issued through a bid bulletin, which will be posted on PhilGEPS and GSIS' websites and bulletin board for seven (7) consecutive days before the scheduled Bid Submission and Bid Opening.
- h. The bidders were reminded of the following:
- Submission of bids to the GBAC Secretariat, Level 2 Core G, GSIS Headquarters Building, Financial Center, Pasay City on or before 06 July 2020 at 9:30AM; and
 - Bid Opening to be conducted on the same day at 10:00AM at the GBAC Conference Room, Level 2 Core G, GSIS Headquarters Building, Financial Center, Pasay City.
 - The bidders may also participate in the Bid Opening via Video Conferencing using WebEx Cisco Meetings.
- i. It is the responsibility of the bidders to ensure that their bids are submitted on time. Late bid shall not be accepted.
- j. The GBAC Secretariat emphasized the compliance of GSIS with the "NO SOLICITATION AND GIFT POLICY". The bidders were warned of unscrupulous individuals and groups posing as officers of the GSIS soliciting money for alleged aid for whatever purpose. The cooperation of the bidders was enjoined to report these individuals to the GSIS through the Office of the President and General Manager and the GBAC Secretariat.
- k. There being no other clarifications to discuss, the conference was adjourned.

Prepared by:

Concurred by: 

JEROME D. MALAPIT
 Member, GBAC Secretariat

SVP RACQUEL DE GUZMAN-BUENSALIDA
 Chairperson,
 GBAC for Infrastructure and Information Technology
 Date signed: _____