



Republic of the Philippines
GOVERNMENT SERVICE INSURANCE SYSTEM
GSIS Building, Financial Center, Pasay City, Metro Manila 1308
Ref. No: 2020-069-2 prebid

MINUTES OF PRE-BID CONFERENCE
Video Conference
02 July 2020

Project Name: CEILING BOARD ACOUSTIC

ABC: Php5,000,000.00

Present were:

GSIS BIDS AND AWARDS COMMITTEE (Goods, Services and Consultancy–Cluster 2)

SVP Salvacion P. Mate	Chairperson
VP Jonathan C. Pineda	Vice-Chairperson
Mgr. Jesus V. Beringuela, Jr.	Member
Dr. Glenn Vladimir C. Valmores	Member
Atty. Alexei P. Cardenas	Member

END USER UNIT (EUU)

Engr. Divina DC. Apolinar	Building & Maintenance Department (BMD)
Arch. Hermenegildo A. Dichoso	Building & Maintenance Department (BMD)
Engr. Christian R. Guhit	Building & Maintenance Department (BMD)
Ms. Lucille Q. Cruzat	Materials Management Department (MMD)
Mr. Robel V. Rubio	Materials Management Department (MMD)

TECHNICAL WORKING GROUP (TWG)

Atty. Allan Dexter P. Macaraig	Member
Mr. Dexter B. Columna	Member
Ms. Jeanette C. Garcia	Member

OBSERVERS

Ms. Emelie P. Pestaño Internal Audit Services Office
Note: Notices of Meeting were sent to Commission on Audit, Department of Trade and Industry, Philippine Chamber of Commerce and Industry, Philippine International Trading Corporation and the GSIS Internal Audit Services Office.

GBAC SECRETARIAT

Ms. Virginia J. Nicolas	Senior Project Coordinator
Ms. Rosanna T. Andal	Project Coordinator
Ms. Yanilyn V. Admirable	Member

BIDDERS

Mr. Jose Aguado	Basic Machinery & Acoustic Corp (BMAC)
Mr. Obed Quiroz	MZR Builders (MB)
Ms. Marilou Quiroz	MZR Builders (MB)
Ms. Cris Q. Bulaklak	NVSP Construction and Development (NCD)
Ms. Nancy T. De Luis	Spurway Enterprises (SE)

The Pre-Bid Conference for the *Ceiling Board Acoustic* with an ABC of Php5,000,000.00 was held on 02 July 2020 at 10:30 AM and presided upon by SVP Salvacion P. Mate, Chairperson, GBAC for Goods, Services and Consultancy – Cluster 2 (GBAC).

A. Business Matters

1. Call to order and declaration of a quorum
2. Discussion of Eligibility and Technical; Financial Components and Post-Qualification Requirements
3. Discussion of Schedule of Requirements and Technical Specifications
4. Procurement Schedule

B. Introduction of Prospective Bidders

GBAC Secretariat acknowledged the presence of the following prospective bidders:

- a. Spurway Enterprises (SE)
- b. Basic Machinery and Acoustic Corporation (BMAC)
- c. NVSP Construction and Development (NCD)
- d. MZR Builders (MB)

C. Discussion

1. The following matters were discussed:
 - a. Eligibility, Technical and Financial Documents to be submitted during the Submission and Opening of Bids;
 - b. Post-Qualification Documents;
 - c. Schedule of Requirements and Technical Specifications;
 - d. Proper sealing and marking of bids; and
 - e. GSIS’ “No Solicitation and Gift Policy”

2. GBAC Secretariat informed prospective bidders that they have until 06 July 2020 to submit written queries to GBAC Secretariat. Responses to inquiries shall be contained in a Bid Bulletin, where applicable.

D. Queries and Responses

Query	Response
1. SE asked whether the cost of contract description, “ <i>supply, delivery and installation of acoustic ceiling boards</i> ” will be considered as compliant with the 50% requirement for similar contracts.	EUU stated that this is acceptable however the TWG requires the bidder to indicate the cost of supply and delivery as separate from the cost of installation.
2. MB inquired whether similar contracts can be redefined as “ <i>supply and delivery of various construction materials</i> ” since the 50% requirement, i.e. <i>supply and delivery of ceiling board acoustic</i> , amounting to P2,500,000.00 in a single contract is rare.	GBAC, EUU and TWG agreed to add the provision on aggregate similar projects, to the bidding documents, as follows: <i>In view of the determination by the Procuring Entity that imposition of the provisions of Section 23.4.1.3 of the IRR of RA 9184 will likely result to “failure of bidding” or “monopoly” that will defeat the purpose of public bidding”, the Bidder should comply</i>

Query	Response
	<p><i>with the following requirements:</i></p> <p>a) <i>Completed at least two (2) similar contracts, the aggregate amount of which should be equivalent to at least fifty percent (50%) of the ABC for this Project; and</i></p> <p>b) <i>The largest of these similar contracts must be equivalent to at least half of the percentage of the ABC as required above.</i></p>
<p>3. NCD requested for increase in duration or number of years, i.e. from three (3) to five (5) to include the company's other similar projects</p>	<p>GBAC, EUU and TWG agreed to revise the number of years for completed similar projects to five (5) years.</p>
<p>4. Referring to item 5 of the Technical Specifications, where the thickness of the ceiling board was specified as ½", MB informed the body that the thickness available in the local market is 5/8".</p> <p>All interested parties present confirmed that 5/8" is the standard thickness.</p>	<p>EUU agreed to amend the thickness to 5/8" for documentation in a bid bulletin.</p>
<p>5. MB, SE, BMAC and NCD opined that certain specifications are exclusive to the Armstrong acoustic ceiling boards, as follows:</p> <ul style="list-style-type: none"> a. RH99 humidity resistant with anti-mold and mildew properties b. Sound absorption of NRC 0.5 (minimum) <p>The interested parties present also stated that the size of an Armstrong acoustic ceiling board is normally 2' x 2'.</p> <p>In this regard, they requested for acceptable equivalent specifications that will allow them to offer alternative brands.</p> <p>BMAC commented that the technical specifications are "very good" however the budget is too low.</p>	<p>EUU agreed to amend the thickness to 5/8" for documentation in a bid bulletin.</p> <p>GBAC, EUU and TWG agreed that the other issues raised will require further deliberation thus, the final decisions will be published in a bid bulletin.</p>

E. Procurement Schedule

1. GBAC Secretariat reminded all interested parties that submission of bids shall be no later than 9:30 AM on 16 July 2020 and that Opening of Bids shall be at 10:30 AM also on 16 July 2020.
2. Further, GBAC Secretariat reminded all interested parties present that bids shall be opened in the presence of the bidders' representatives who choose to attend. However, to support the national effort to fight CoVid-19 by implementing physical/social distancing, bidders may participate in the Bid Opening through Zoom video conferencing facility. The Zoom Meeting ID and password may be obtained by sending an email request to ***GBAC_Secretariat@gsis.gov.ph*** and ***GBAC.Secretariat@gmail.com***.

The meeting adjourned at 12:00 NN.

Prepared by:

(Sgd.) YANILYN V. ADMIRABLE
Member, GBAC Secretariat

(Sgd.) ROSANNA T. ANDAL
Member, GBAC Secretariat

Certified Correct:

(Sgd.) SVP SALVACION P. MATE
Chairperson
GBAC for Goods, Services and Consultancy–Cluster 2