



REQUEST FOR QUOTATION

The GOVERNMENT SERVICE INSURANCE SYSTEM invites all interested registered suppliers to submit quotations for:

ITEM DESCRIPTION	GSIS REQUIREMENT/S	
	Quantity (Qty)	Approved Budget of the Contract
SUPPLY AND DELIVERY OF COMMON-USE ITEMS (PAPER PRODUCTS) & PAPER BONDS		
DATA FOLDER, w/ finger ring, (3" x 9" x 15")	20	PC
PAPER, bond, legal 70gsm	100	RM
Paper Copy A4 80gsm	150	RM
RECORD BOOK, 500 pages, Smyth sewn	12	PC
Envelope documentary 10 x 15 -500pcs/box	3500	PC
Folder, Tagboard, Legal Size (Note: 100pcs/pack)	300	PC
ENVELOPE, expanding, kraft, legal 100s	100	PC
Cartolina, assorted colors (Note: 20 pcs/pack)	49	PC
Paper Bond 11 x 17, 70gsm, Subs 20	150	RM
		Php124,021.00

Canvass/Quotation Forms and Vendor registration forms may be secured from the Office of the Manager, Malaybalay Branch Office starting June 25, 2020, at 8:00 A.M. The last day of submission of quotation shall be on June 30, 2020, not later than 5:00 P.M. Submitted quotations with incomplete requirements are automatically disqualified.

Contact Persons : Ma. Rosalina I. Lazaro/mrilazaro@gsis.gov.ph
Cristopher Ian C. Flores@cicflores@gsis.gov.ph

Telephone No. : 088-8130581

Place of Submission of Quotation : Office of the Branch Manager
GSIS Malaybalay Branch Office
Onda Bldg., Sayre Highway, Casisang
8700 Malaybalay City, Bukidnon