

PURCHASE ORDER

Government Service Insurance System
Agency

Supplier: PORTAFOLIO INTERIORS, INC.	P.O. No.: COVID-20-06-007
Address: 007 P. Basubas, Tipolo Mandaue City	Date: June 10, 2020
TIN: 009-869-043-000	

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: GOVERNMENT SERVICE INSURANCE SYSTEM CEBU Branch Office	Delivery Term: _____
Date of Delivery: 30 working days upon receipt of signed Purchase Order	Payment Term: send bill / 30 days

Stock No.	Unit	Item Description	Quantity	Unit Cost	Amount
		MOE-AFME-Repair Exp-GSIS Bldg-SML			
	lot	Supply of materials and labor for the Installation of Hand Washing Station at Pensioners Entrance and Employees Entrance of GSIS Cebu Branch Office	1		356,551.65
		Details: 3 compartments - Pensioners Entrance 1 compartment - Employees Entrance (Please refer to attached layout)			
		Materials: Framing: C-channel, rectangular tube and square tube Roof: Polycarbonate and steel plate Sink: Stainless Sink with accessories			
		Note: Please refer to attached Technical Specifications			

(Total Amount in Words) Three Hundred Fifty Six Thousand Five Hundred Fifty One and 65/100 only **P356,551.65**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme: _____ (original signed) Signature over Printed Name of Supplier	_____ (original signed) GINA M. MALDO Admin Services Officer II
_____ Date	

Funds Available: _____ (original signed) ATTY. MERCEDES VPE ENRIQUEZ Branch Manager	ALOBS No.: _____ Amount: _____
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