

PURCHASE ORDER

Government Service Insurance System
Agency

Supplier: PORTAFOLIO INTERIORS, INC.	P.O. No.: COVID-20-06-006
Address: 007 P. Basubas, Tipolo Mandaue City	Date: June 10, 2020
TIN: 009-869-043-000	

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: GOVERNMENT SERVICE INSURANCE SYSTEM CEBU Branch Office	Delivery Term: _____
Date of Delivery: 30 working days upon receipt of signed Purchase Order	Payment Term: send bill / 30 days

Stock No.	Unit	Item Description	Quantity	Unit Cost	Amount
		MOE-AFME-Repair Exp-GSIS Bldg-SML			
	lot	Supply of materials and labor for the Fabrication and Installation of Glass Partition at Pensioners and PACD Counters of GSIS Cebu Branch Office	1		269,490.74
		Details:			
		3 units - PAC/UMID Enrollment Counter			
		1 unit - PACD Counter			
		(Please refer to attached layout)			
		Materials:			
		Tempered Clear Glass 10mm			
		Wood Grain Board			
		Angle Bar 6mm x 2"			
		Hardware			
		Note:			
		Please refer to attached Technical Specifications			

(Total Amount in Words) Two Hundred Sixty Nine Thousand Four Hundred Ninety Pesos and 74/100 only **₱269,490.74**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme:

(original signed)
Signature over Printed Name of Supplier

Date

(original signed)
GINA M. MALDO
Admin Services Officer II

Funds Available: _____ (original signed) ATTY. MERCEDES VPE ENRIQUEZ Branch Manager	ALOBS No.: _____ Amount: _____
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