



MATERIALS MANAGEMENT DEPARTMENT

REQUEST FOR QUOTATION

The **GOVERNMENT SERVICE INSURANCE SYSTEM** invites all interested registered suppliers and service providers to submit quotations for:

Various Office Supplies

13	PC	Desk Pad Exec. leather 22x35 black
20	BOX	Film laminating 80mmx110m 250 micron
4	BOX	Film laminating A4 100 micron
230	PAA	Gloves knitted cloth 51/2 (PRFD use)
11	BDL	Index Card 3x5 ruled 2 sides 500/bdl
12	BDL	Index Card 5x8 ruled 500/bdl
2	KAN	Metal Polish 150ml
8	SPL	Ribbon ordinary for adding machine
40	ROL	Tape add machine stndrd mimeo paper
4	ROL	Ribbon Sheer, 1" x 30M (Museum Use)
46	KG	Nylon Cord No. 140 (PRFD USE ONLY)
334	PC	Glue Stick for Glue Gun 1/4" diamx7-1/2"
10	UNI	Glue Gun, 1/4 diameter x 7 1/2 inches
4	BOT	Oil all-purpose, 100ml
9	PC	Cutting mat (A3 size with grid)
4	UNI	Gun Tucker T50
50	BOX	Crayons, 16 classic colors
20	PC	Pen Holder, Metal, Round (90mm diameter)

-In accordance with the Technical Specifications

ABC: Php 98,085.00

NOTE: Please sign all pages of the Technical Specifications and submit it together with your quotation. If selected as the winning bidder, you are required to submit an Omnibus Sworn Statement prior to issuance of Notice of Award/Purchase Order/Contract.

Bid Forms may be secured from the Materials Management and Procurement Division, Materials Management Department starting **21 February 2020**. The last day of submission of quotation shall be on **06 March 2020**, not later than **5:00 P.M.**

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Place of Submission of Quotation : Level 5 Core E, MMPD, MMD, GISIS
Financial Center, Roxas Blvd. Pasay City