



MATERIALS MANAGEMENT DEPARTMENT

REQUEST FOR QUOTATION

The **GOVERNMENT SERVICE INSURANCE SYSTEM** invites all interested registered suppliers and service providers to submit quotations for:

Various Common Office Supplies

638	PC	Clip Bulldog 3"
207	PC	Desk tray double wire mesh
18	PC	Dispenser 3 Packaging Tape
248	BOX	Fastener paper plastic
44	PC	Finger Moistener cream type
22	BOT	Ink stamp pad 30ml green
10	ROL	WRAPPING PAPER, kraft, 65gsm, approx 40m, 50 sheets per roll
97	BOT	Paste solid with applicator 200 gms
61	PC	Pen correction quick dry(atleast 8ml)
130	PC	Ruler plastic 12, Hard Plastic, Acrylic
34	PC	Correction Fluid H2O base white opaque
79	PC	Cutter L-500 heavy duty retractable
199	BOX	PUSH PIN,flat head type 100pcs/box
309	PC	Clipboard, long, plastic
96	PC	Cutter L-200 small
61	PC	Dater ordinary
40	BOX	Blade for cutter L200 (10 blades/box)
37	PC	Ink stamp pad 50ml black, bottle
9	GLL	Glue white (all purpose)
15	BOX	Fastener metal short
10	PC	Clipboard with Cover, PVC, Legal
25	BOT	Ink Stamp Pad 28ml Red

-In accordance with the Technical Specifications

ABC: Php 200,054.00

NOTE: Please sign all pages of the Technical Specifications and submit it together with your quotation in a SEALED envelope. If selected as the winning bidder, you are required to submit an Omnibus Sworn Statement and an Business/Income Tax Return prior to issuance of Notice of Award/Purchase Order/Contract.

Bid Forms may be secured from the Materials Management and Procurement Division, Materials Management Department starting **13 February 2020**. The last day of submission of quotation shall be on **19 February 2020**, not later than **5:00 P.M.**

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Place of Submission of Quotation : Level 5 Core E, MMPD, MMD, GSIS
Financial Center, Roxas Blvd. Pasay City