



TECHNICAL SPECIFICATIONS
FOR THE PROCUREMENT OF VARIOUS AIRCONDITIONING UNITS (ACUs) UNDER
THE ANNUAL PROCUREMENT PROGRAM FOR CY 2020

1.1 Project Title/Coverage:

Supply, Delivery and Installation of **1 lot** Air conditioning Units (ACUs), Window-Type Aircon, 2.5 Hp, Inverter.

1.2 Budget

Ninety Four Thousand Seventy One Pesos (Php 94,071.00) inclusive of all applicable taxes.

1.3 Brief Discussion:

Installing air conditioning in the office can reduce the temperature, creates a non-favorable condition for germs to thrive, make employees feel better, and help them stay healthy. Yet most of the ACUs of Roxas Branch Office are already obsolete and beyond repair. The Branch submitted a request for CAPEX Request For Inclusion (RFI) of ACUs to be procured in 2020, and it was approved by BMD.

GSIS Roxas Branch Office through its CY 2020 Corporate Budget intends the sum of Ninety Four Thousand Seventy One Pesos (Php 94,071.00) being the Approved Budget for the Contract (ABC), for the procurement of the office equipment, specifically air conditioning units (ACUs) **Window-Type Aircon, 2.5 Hp, Inverter.**

1.4 Scope of the project: not applicable

1.5 Specification:

The Supplier/Provider shall be able to provide Roxas Branch Office with the following terms and conditions:

1 LOT	AIRCONDITIONER	Technology: Inverter Technology Cooling Capacity: 25,500 kJ/h EER: as high as 9.6 kJ/Wh Refrigerant: R-410A Frequency: Single Phase/60 Hz (will work with Philippine electrical system) Voltage: standard 220 V Air Filter: washable
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		<p>Other features:</p> <ul style="list-style-type: none"> • Brand New and Energy Efficient Eco-Friendly Powerful Cooling • Anti-bacterial filter • DC Inverter compressor • DC Inverter Fan Motor • Slide-out Chassis • With remote control
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Additional specifications, terms and conditions:

- o The Supplier must offer units with well-known brand names and are being sold and marketed continuously in the Philippines for the last ten (10) years.
- o All pipes, fitting and cables shall be concealed or embedded into the walls.
- o All mechanical piping per unit must to be included in the cost of ACUs.
- o Must include removal/dismantling of defective ACUs.
- o Must include labor, materials, fabrication of mountings/brackets, feeder line, tools and equipment needed to complete the installation.
- o All work activities for the installation of ACU must conform to the National Building Code, Philippine Electrical Code, and other applicable installation standards.
- o Outdoor circuit breaker (in case necessary) must be supplied by the Supplier.
- o The Supplier/Provider shall provide manpower whose job is to maintain cleanliness in Roxas branch office premises, such that scraps/parts and other materials no longer needed in the work area should be immediately removed from the workplace upon dismantling of old units and installation of the new one.

1.6 Manpower Requirements:

The personnel involved must be experienced in the installation of air conditioning units and in similar type and scope required for the work.

1.7 Support Service Requirements:

- During the warranty period, the Supplier/Provider shall provide highly technical personnel to service all the equipment including its components/peripherals whenever hardware breakdown and/or any related problem should occur.
- On call support shall be available eight (8) hours a day, six (6) days a week (Monday to Saturday). A one (1) hour response from time of the call (through telephone call) shall be provided.

- On-site support must have a response time of not more than 4 hours from the time of the call in cases when the phone support could not solve the problem.
- On hardware repair, testing shall be done on-site to know the extent of the problem. All components beyond repair shall be replaced at no cost during the warranty period. Service units should be available for the system and peripherals a day after testing and diagnosis for replacement of the defective unit(s).
- The winning Provider/Supplier must provide expert personnel to service the equipment whenever any related problem should occur.
- The winning Provider/Supplier must also offer general cleaning services maintenance on the ACUs for the period of one (1) year, within the warranty period of the units.

1.8 Warranty and after-sales service requirements:

- The equipment (ACUs) shall be covered by warranty on all parts, components, and after sales services for a period of one (1) year after its inspection and acceptance by the Procuring Entity.
- With official email account (other than telephone/cellphone numbers) capable of receiving request for technical support services and advance copies of SOA/Billing to expedite processing of payment.
- Capable of providing technical service/assistance within 24 hours for on-site service.

1.9 Standard of Workmanship: not applicable

1.10 Brand and Specification: not applicable

1.11 Drawing/ Plans and other Specification:

The Supplier/Provider shall inspect or conduct ocular the proposed area where ACUs are to be installed.

1.12 Schedule and Place of Delivery:

Delivery of items shall be in GSIS Roxas Branch Office and shall be completed within forty five (45) calendar days after the receipt of Notice to Proceed.

1.13 Terms of Payment

- The Charge Invoice and Statement of Account (SOA) reflecting TIN number of the Supplier/Provider shall be submitted to GSIS Roxas Branch Office upon delivery of items.
- GSIS shall pay the total amount exclusive of the tax after within fifteen (15) days after delivery in accordance with the Terms and Conditions.
- All payments shall be subject to existing accounting and auditing rules and regulations applicable to the GSIS.
- The amount/price(s) indicated shall be valid within twelve (12) months or right after a Purchase Order (PO) is issued whichever comes earlier. No change in cost shall be allowed during the contract period.

1.14 Responsibilities of the End-user Unit during project implementation:

The Supplier/Provider agrees to submit required documents (COR, Mayor's Permit/DTI/Philgeps Registration/etc.) for creation of vendor name in the GSIS SAP System or for any changes in name, address, ownership, or type of business for updating of vendor's data that may commence during the period of service.

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