



**Republic of the Philippines**  
**GOVERNMENT SERVICE INSURANCE SYSTEM**  
**Financial Center, Pasay City**  
**976-4961/976-4945**  
**[www.gsis.gov.ph](http://www.gsis.gov.ph)**  
**[GBAC Secretariat@gsis.gov.ph](mailto:GBAC_Secretariat@gsis.gov.ph)**

**MINUTES OF PRE-BID CONFERENCE**

06 November 2019

GBAC Conference Room, Level 2 Core G

GSIS Headquarters Building, Pasay City

Project Name: **Security Orchestration Automation Response (SOAR) Tool**

Present were:

**GSIS BIDS AND AWARDS COMMITTEE (Infrastructure and Information Technology)**

ASVP Eduardo V. Fernandez	Chairperson
Atty. Isagani Del Rosario	Vice Chairperson
Mgr. Raymundo Andres V. Palad	Member
Mgr. Annel T. Dones	IT Provisional Member

**END-USER UNIT/ TWG**

Mgr. Catherine R. Santiago	TWG Head
Ms. Michelle S. Satuito	TWG Member
Mr. Benedict S. Centeno	ISO/End-User Unit
Ms. Jasmine D. Mercado	ISO/End-User Unit

**GBAC SECRETARIAT**

Mr. Patrick O. Gonzales	OIC-Head
Mr. Jerome D. Malapit	Member
Ms. Melgene Maranan-Acostoy	Member

**Interested Bidders**

Mr. Juan Carlos Valerio	Total Information Management Corporation
Ms. Kristine Dy	Total Information Management Corporation
Ms. Bernadette Hasabula	Computrade Technology Philippines Inc.
Ms. Lyndl Ventura	Computrade Technology Philippines Inc.
Ms. Johnna Paula Cruz	Computrade Technology Philippines Inc.
Ms. Jinky Yulo	Zenshin Systems Corporation
Ms. Charlaïne Abalos	Zenshin Systems Corporation
Mr. John Fontanilla	Nexus Technologies Inc.
Ms. Micah Antonio	Nexus Technologies Inc.
Mr. Eros Udquin	Nexus Technologies Inc.
Mr. Roberto Roy	Nexus Technologies Inc.
Mr. Richard Acusano	Nexus Technologies Inc.
Mr. Edwin De Gala	Micro D International Inc.
Mr. Gideon Reyes	Micro D International Inc.
Ms. Kitchie Engracial	Infocentric Solutions, Inc.
Mr. Nelson Evangelista	Information Technology Security Distribution, Inc.

**OBSERVER**

(Note: Notice of Meeting was also sent to other observers, *i.e.*, COA, DTI, PCCI and Makati Business Club. However, none attended the Pre-Bid Conference dated 18 October 2019.)

The Pre-Bid Conference for the Project *Security Orchestration Automation Response (SOAR) Tool* was called to order at 10:00AM of 06 November 2019 and was presided by ASVP Eduardo V. Fernandez, Chairperson, GSIS Bids and Awards Committee for Infrastructure and Information Technology (GBAC for Infra and IT).

## 1. Business Matters

- a. Presentation and discussion of Eligibility, Technical, Financial and Post-Qualification Requirements, Schedule of Requirements, Technical Specifications, Payment Terms and Bidding Forms.
- b. The Approved Budget for the Contract (ABC) is Php16,000,000.00.

## 2. Discussion

- a. The GBAC Secretariat noted that there is a quorum to proceed with the business.
- b. There were seven (7) bidders who attended the Pre-Bid Conference, namely: Total Information Management Corporation (TIM Corp.); Computrade Technology Philippines Inc.; Zenshin Systems Corporation; Nexus Technologies Inc.; Micro D International Inc.; Infocentric Solutions Inc.; and Information Technology Security Distribution, Inc.
- c. During the Pre-Bid Conference, the GBAC Secretariat presented the following to the bidders:
  - Eligibility, Technical and Financial Documents to be submitted during the Opening of Bids;
  - Schedule of Requirements, Technical Specifications and the Payment Terms;
  - Post-Qualification Documents; and
  - Guide on the proper sealing and marking of bids.
- d. The bidders were further informed regarding the documentary requirements found under *Section II. Instructions to Bidders*. It was also emphasized that it is the bidder's responsibility to review the entire Bidding Documents and that the procuring entity incurs no liability should the bidder misinterpret or misread any of the provisions thereof.
- e. The bidders were advised that they have until 11 November 2019 to submit to the GBAC Secretariat additional queries regarding the project.
- f. All amendments to the Bidding Documents and responses to the bidders' queries shall be issued through a bid bulletin, which will be posted on PhilGEPS and GSIS' websites and bulletin board for seven (7) consecutive days before the scheduled Bid Submission and Bid Opening.
- g. The GBAC Secretariat reminded the bidders that bids must be delivered to the GBAC Secretariat, Level 2 Core G, GSIS Central Office, Financial Center, Pasay City on or before 20 November 2019 at 9:30AM. Bid Opening will be on the same day at 10:00AM. It is the responsibility of the bidders to ensure that their bids are submitted on time. Late bids shall not be accepted.

Prepared by:

**JEROME D. MALAPIT**  
*Project Coordinator*

Concurred by:

**ASVP EDUARDO V. FERNANDEZ**  
*Chairperson, GBAC for Infrastructure and Information Technology*

*Date signed:* \_\_\_\_\_