

TECHNICAL SPECIFICATIONS

Supply and Delivery of Various Medicines

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TECHNICAL SPECIFICATIONS

1. Project Title

Supply and Delivery of **Various Medicines** for CY 2020

2. Total Budget

The Approved Budget for the Contract (ABC) is Four Hundred Seventy Five Thousand Seven Hundred Forty Four Pesos only (**Php475,744.00**) included in the Corporate Budget for CY 2020.

3. Brief discussion why the goods and services to be procured are necessary

The Medical and Wellness Services Department (MWSD) included, among others, the supply and delivery of Various Medicines in its supplies requirements for CY 2020.

4. Scope of the project

The medicines which are not available in the Philippine Pharma Procurement Inc. (PPPI) will be procured through Small Value Procurement.

5. Detailed specifications of the items, materials, equipment/hardware/software, accessories and/or services to be procured

Material Number <small>(GSIS Reference only)</small>	Total Quantity	Unit of Measure	Material Description
101498	5	BOX	Diphenhydramine Injection 50mg/ml, 10amp/box
100414	300	PIECE	Betahistine diHCl 24mg (Note: Minimum order 100 pcs/box)
101526	5	BOX	Oral Rehydration Salts (ORS 75-replacement), 100's
100537	10	PIECE	Ofloxacin 3mg/mlx5ml Ear Drops
100575	25	TUBE	Tobramycin 3mg Dexamethasone 1mgx5ml
101159	4	VIAL	Hydrocortisone 250mg/ 2ml
101467	10	BOX	Aluminum Hydroxide Magnesium Hydroxide, chewable, 100's
101485	40	BOX	Cetirizine diHCl 10mg, 100's
101490	10	BOX	Clonidine 75 mcg, 100's
101508	10	BOX	Hyoscine-N-Butylbromide 10mg, 100's
101512	5	BOX	Loperamide 2mg/caps, 100's
101515	30	BOX	Mefenamic Acid 500mg, 100's
101529	30	BOX	Paracetamol 500mg, 100's

Material Number <small>(GSIS Reference only)</small>	Total Quantity	Unit of Measure	Material Description
101533	100	BOX	Salbutamol 2.5mg/Ipratropium Bromide, 20's
101536	2	BOX	Tramadol 50mg, 100's
101617	20	BOX	Domperidone, 10mg, 100's
101981	20	BOX	Celecoxib 200mg, 100's
102261	100	PIECE	Captopril 25 mgs (Note: Minimum order 100 pcs/box)
103694	1	BOX	Fusidate sodium/fusidic acid – Cream 2% 5g tube
104494	25	BOTTLE	Hypromellose 3 mg/ml (0.3%) 10ml
105172	4	BOX	Metoclopramide 2ml ampule, 10's
106073	40	BOX	Omeprazole 40mg 50s/cap
106174	2	TUBE	Hydrocortisone 1% (Cream)

The Supplier must submit their proposal / quotation in a sealed envelope and must include the following Documentary Requirements for Common Government Transactions in Drugs and Medicines:

- Certificate of product registration from Food and Drug Administration (FDA)
- Certificate of good manufacturing practice from FDA.
- Batch Release Certificate from FDA.
- If the supplier is not the manufacturer, certification from the manufacturer that the supplier is an authorized distributor/dealer of the products/items.

6. Manpower requirements

The Supplier must assign a Point Person who will handle/facilitate the requests for the supply and delivery of the goods. Contact details of this Point Person must be given to the Materials Management Department (MMD) upon commencement of the project.

7. Support service requirements

The Supplier through the designated Point Person must accomplished the GSIS Supplier Registration Information Sheet (SRIS) and submit the documentary requirements for vendor registration.

8. Warranty and after-sales service requirements

The Supplier warrants that the Goods supplied under the Contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials, except when the technical specifications required by the Procuring Entity provides otherwise.

The Supplier further warrants that the Goods supplied under this Contract shall have no defect, arising from design, materials, or workmanship or from any act or omission of the Supplier that may develop under normal use of the supplied Goods in the conditions prevailing in the country of final destination.

9. Clear statement of the required standards of workmanship, materials and performance of the goods and services to be procured

“Not applicable in this project”

10. Brand and specifications of the existing items, materials, equipment/hardware/software and accessories, if the former are related to the goods and services to be procured

“Not applicable in this project”

11. Drawings/Plans and other necessary information

“Not applicable in this project”

12. Schedule and place of delivery

The winning supplier must supply and deliver the goods to the MMD Warehouse Level 1, GSIS Central Office, Pasay City within 15 calendar days after receipt of the purchase order.

13. Terms of Payment

- a. Payment shall be made upon completion of delivery and submission of the supporting documents for payment processing (e.g., delivery receipt, sales invoice, billing statement, warranty certificate, and other documents required in this technical specifications).
- b. Payment shall be subject to applicable taxes, auditing and accounting rules and regulations and existing rules and regulations of GSIS relative to payment of procurement contracts.

14. Responsibilities of the End-User Unit during project implementation

The MWSD shall perform its duties and responsibilities stated in this Technical Specifications.

15. Documentary Requirements

The supplier must comply with the DBM GPPB Non-Policy Matter No. 045-2017, if applicable.

“DBM GPPB Non-Policy Matter No. 045-2017, "The GPPB recently approved amendments (effective 5 December 2017) to the documentary requirements for Negotiated Procurement under the Small Value Procurement modality per Appendix A,

Annex “H” of the 2016 Revised IRR. Thus, Income or Business Tax Returns shall be required for procurement projects with Approved Budget for the Contract (ABC) **above ₱ 500,000.00** and the Omnibus Sworn Statement shall be required only for procurement projects with **ABC above ₱50,000.00.”**

The above mentioned documentary requirement shall be submitted by the winning vendor before the issuance of the Notice of Award (NOA) / Purchase Order (PO) / Contract.

16. Data Privacy

The Supplier must comply with all the provisions of Republic Act No. 10173, known as the “Data Privacy Act of 2012” and its Implementing Rules and Regulations.

IMPORTANT REMINDER

The Government Service Insurance System (GSIS) warns the public/bidders of unscrupulous individuals and groups posing as officers/employees of the GSIS soliciting money for alleged aid for whatever purpose. **Do not give anything to these unscrupulous individuals and groups.**

GSIS is fully compliant with the ***NO SOLICITATION AND GIFT POLICY***. In this regard, **GSIS officials and employees are prohibited** from “directly or indirectly soliciting gifts, favors or benefits from stakeholders and directly or indirectly soliciting, accepting or receiving any gift, favor or benefits from any party which may influence the performance of their official functions or which may be perceived as influencing their past, present and future official functions.

We thus enjoin the cooperation of the public/vendors/suppliers to report these individuals/groups to GSIS through the **Office of the Vice-President, General Services Office at (02) 976-4900 local 4971** and **Materials Management Department (MMD) at (02) 976-4900 local 3608.**