



**GSIS** Government Service Insurance System  
Financial Center, Pasay City, Metro Manila 1308

20 November 2019

**SHERLOCK MANPOWER AND GENERAL SERVICES**

2<sup>nd</sup> Floor, Eduhome Building  
A.D. Curato Street, Butuan City

Attention:

**MR. RICKY C. TABASA**  
General Manager

Dear Mr. Tabasa:

The attached Contract for the Janitorial Services: Lot 2 – Mindanao (December 1, 2019 – December 31, 2021), having been duly signed and executed by the GSIS and SHERLOCK MANPOWER AND GENERAL SERVICES notice is hereby given to you that the above-mentioned Project shall commence on 1 December 2019.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, retaining one copy and returning the other to the GSIS Bids and Awards Committee Secretariat.

Very truly yours,

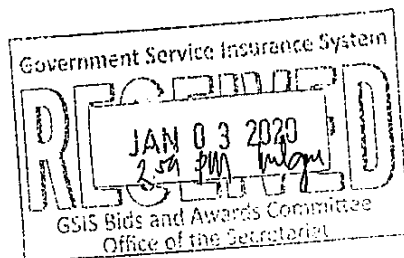
**(Original Signed)**

ATTY. JASON C. TENG  
Senior Vice President, VisMin Operations Group

I acknowledge receipt of this Notice on: Nov. 26, 2019

Name of the Representative of the Bidder: RICKY C. TABASA

Authorized Signature **(Original Signed)**



CERTIFIED TRUE COPY

*Maria Clarisa U. Geronimo*  
**MARIA CLARISA U. GERONIMO**

Officer I  
GOVERNMENT SERVICE INSURANCE SYSTEM