



GSIS Government Service Insurance System
 Financial Center, Pasay City, Metro Manila 1308

20 November 2019

RKJ GENERAL SERVICES & SALES, INC.
 Door #4 Finerock Building,
 Libertad Ext., Taguiling
 Bacolod City

Attention:

MR. ERNESTO A. LEDESMA
 President

Dear Mr. Ledesma:

The attached Contract for the Janitorial Services: Lot 1 – Visayas (December 1, 2019 – December 31, 2021), having been duly signed and executed by the GSIS and RKJ GENERAL SERVICES & SALES, INC. notice is hereby given to you that the above-mentioned Project shall commence on 1 December 2019.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, retaining one copy and returning the other to the GSIS Bids and Awards Committee Secretariat.

Very truly yours,

(Original Signed)

ATTY. JASON C. TENG
 Senior Vice President, VisMin Operations Group

CERTIFIED TRUE COPY

Maria Clarisa U. Geronimo
 MARIA CLARISA U. GERONIMO
 Officer I
 GOVERNMENT SERVICE INSURANCE SYSTEM

I acknowledge receipt of this Notice on: 11/24/2019

Name of the Representative of the Bidder: ERNESTO A. LEDESMA

Authorized Signature: **(Original Signed)**

