



Republic of the Philippines  
**GOVERNMENT SERVICE INSURANCE SYSTEM**  
 GSIS Building, Financial Center, Pasay City, Metro Manila 1308

**GSIS BIDS AND AWARDS COMMITTEE**  
**FOR GOODS, SERVICES & CONSULTANCY – CLUSTER 2**

Project Title: **CONSULTANCY SERVICES FOR THE FORMULATION OF THE AUDIT RATING SYSTEM**

**Bid Bulletin No. 01**  
**22 November 2019**

This Bid Bulletin is issued to clarify, amend and modify certain provisions and procurement schedule in the Bidding Documents for the project, *Consultancy Services for the Formulation of the Audit Rating System*.

This shall form an integral part of the Bidding Documents.

**Section I. Request for Expression of Interest**

Item No.	From	To
2	<p>The GSIS now calls for the submission of eligibility documents for the <i>formulation of the GSIS Audit Rating System (ARS)</i>. Bidders should have completed within the past <b>ten (10) years</b> from the date of submission and receipt of bids, <b>at least two (2) contracts</b> similar to the Project. Eligibility documents of interested consultants must be duly received by the GBAC Secretariat on or before <b><u>26 November 2019 10:30 AM</u></b> at the <i>GBAC Secretariat Office, Level 2 Core G, GSIS Building, Financial Center Pasay City</i>. Applications for eligibility will be evaluated based on a non-discretionary “pass/fail” criterion.</p>	<p>The GSIS now calls for the submission of eligibility documents for the <i>formulation of the GSIS Audit Rating System (ARS)</i>. Bidders should have completed within the past <b>ten (10) years</b> from the date of submission and receipt of bids, <b>at least two (2) contracts</b> similar to the Project. Eligibility documents of interested consultants must be duly received by the GBAC Secretariat on or before <b><u>10 December 2019 10:30 AM</u></b> at the <i>GBAC Secretariat Office, Level 2 Core G, GSIS Building, Financial Center Pasay City</i>. Applications for eligibility will be evaluated based on a non-discretionary “pass/fail” criterion.</p>

**Criteria for Short Listing of Prospective Consultants**

FROM	TO
<b>B. Qualification of Personnel (40%)</b>	
<b>2. Experience</b>	
a. Project Manager (1 personnel)	
A CPA and/or ... xxx...	

<b>FROM</b>	<b>TO</b>
<p>With at least five (5) project experiences in consulting/ assessment of internal auditing in the public sector <b>(35%)</b></p> <p>More than 10 <b>years</b> – 100%  6 – 10 <b>years</b> – 90%  5 <b>years</b> – 80%  Below 5 <b>years</b> – not qualified</p>	<p>With at least five (5) project experiences in consulting/ assessment of internal auditing in the public sector <b>(35%)</b></p> <p>More than 10 <b>projects</b> – 100%  6 – 10 <b>projects</b> – 90%  5 <b>projects</b> – 80%  Below 5 <b>projects</b> – not qualified</p>
<p>With at least two (2) project experiences in COSO and other leading internal control frameworks <b>(25%)</b></p> <p>More than 5 <b>years</b> – 100%  3 - 5 <b>years</b> – 90%  2 <b>years</b> – 80%  Below 2 <b>years</b> – not qualified</p>	<p>With at least two (2) project experiences in COSO and other leading internal control frameworks <b>(25%)</b></p> <p>More than 5 <b>projects</b> – 100%  3 - 5 <b>projects</b> – 90%  2 <b>projects</b> – 80%  Below 2 <b>projects</b> – not qualified</p>
b. Team Leader (at least 1 personnel)	
A CPA and/or ... xxx...	
<p>With at least two (2) project experiences in consulting/ assessment of internal auditing in the public sector <b>(40%)</b></p> <p>More than 5 <b>years</b> – 100%  3 – 5 <b>years</b> – 90%  2 <b>years</b> – 80%  Below 2 <b>years</b> – not qualified</p>	<p>With at least two (2) project experiences in consulting/ assessment of internal auditing in the public sector <b>(40%)</b></p> <p>More than 5 <b>projects</b> – 100%  3 – 5 <b>projects</b> – 90%  2 <b>projects</b> – 80%  Below 2 <b>projects</b> – not qualified</p>
<b>C. Current Workload Relative to Capacity (20%)</b>	
<p>1. Ongoing <b>Similar</b> Projects</p> <p>0 to 1 ongoing project – 100%  xxx...</p>	<p>1. Ongoing Projects</p> <p>0 to 1 ongoing project – 100%  xxx...</p>

## Checklist of Eligibility Requirements

FROM	TO
<p><b><u>Technical Documents</u></b></p> <p>1. Statement of <b><u>All On-Going</u></b> Government and Private Contracts, ...xxx.</p> <p>Statement of <b><u>Completed</u></b> Government and/or Private Contract or Contracts ... xxx. The Statement must identify at least <b><u>five (5)</u></b> completed contracts similar to the Project.</p> <p><i>Attach ... xxx.</i></p> <p>2. Xxx ...</p>	<p><b><u>Technical Documents</u></b></p> <p>1. Statement of <b><u>All On-Going</u></b> Government and Private Contracts, ...xxx.</p> <p>Statement of <b><u>Completed</u></b> Government and/or Private Contract or Contracts ... xxx. The Statement must identify at least <b><u>two (2)</u></b> completed contracts similar to the Project.</p> <p><i>Attach ... xxx.</i></p> <p>2. Xxx ...</p>

### OTHER CLARIFICATIONS

1. ***Current workload relative to capacity***, which forms part of the Criteria for Short Listing of Prospective Consultants (page 16), measures the working capacity of the prospective Consultants. This will allow the Procuring Entity to assess the focus of the prospective Consultants on the project. Ongoing projects refers to all current project being handled by the prospective Consultants.
2. There is no template or standard format for the Summary of Qualifications of Technical Personnel.
3. The Summary of Qualifications of Technical Personnel should contain the list of personnel to be assigned to the project.

### REVISED PROCUREMENT SCHEDULE

Procurement Activity	From	To
Submission and Receipt of Eligibility Documents from Interested Consultants	26 November 2019 10:30 AM	10 December 2019 10:30 AM
Opening of Eligibility Documents	26 November 2019 11:00 AM	10 December 2019 11:00 AM
Pre-Bid Conference (if necessary)	12 December 2019 11:00 AM	07 January 2020 10:00 AM
Submission and Receipt of Technical & Financial Bids	07 January 2020 9:30 AM	21 January 2020 9:30 AM
Opening of Technical Bids	07 January 2020	21 January 2020

<b>Procurement Activity</b>	<b>From</b>	<b>To</b>
	10:00 AM	10:00 AM
Opening of Financial Bids	14 January 2020 10:00 AM	28 January 2020 10:00 AM

For the guidance and information of all concerned.

**(Sgd.) SVP SALVACION P. MATE**

Chairperson

GBAC for Goods, Services and Consultancy – Cluster 2