



Republic of the Philippines
GOVERNMENT SERVICE INSURANCE SYSTEM
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MINUTES OF PRE-BID CONFERENCE

18 October 2019

GBAC Conference Room, Level 2 Core G

GSIS Headquarters Building, Pasay City

Project Name: **Supply, Delivery, Installation and Commissioning of Emergency Power System for the Data Center and GSIS Headquarters Building**

Present were:

GSIS BIDS AND AWARDS COMMITTEE (Infrastructure and Information Technology)

ASVP Eduardo V. Fernandez	Chairperson
Mgr. Jenny L. Lobas	Member
Mgr. Annel T. Dones	Member

END-USER UNIT/ TWG

Mgr. Elmer C. Baguio	TWG Head
Engr. Emiliana P. Talamayan	TWG Member
Engr. Divina DC. Apolinar	BMD/End-User Unit
Engr. Christian R. Guhit	BMD/End-User Unit

GBAC SECRETARIAT

Mr. Patrick O. Gonzales	OIC-Head
Mr. Jerome D. Malapit	Member
Ms. Melgene Maranan-Acostoy	Member
Ms. Charlene Mae B. Bacani	Member

INTERESTED BIDDERS

Mr. Roger Yap, Jr.	FIL Power
Mr. Bong Reoperez	FIL Power
Mr. Jersson Quimno	Innovalite, Inc.
Mr. Samuel Monteiro	ENA Power Builders, Inc.
Mr. Jerffrey Hernandez	ENA Power Builders, Inc.
Ms. Joan Zyra Ignacio	Astran Marketing & Gen. Contractor, Inc.

OBSERVER

Mr. John D. Cala	IASO
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(Note: Notice of Meeting was also sent to other observers, *i.e.*, COA, DTI, PCCI and Makati Business Club. However, none attended the Pre-Bid Conference dated 18 October 2019.)

The Pre-Bid Conference for the Project ***Supply, Delivery, Installation and Commissioning of Emergency Power System for the Data Center and GSIS Headquarters Building*** was called to order at 9:00AM of 18 October 2019 and was presided by ASVP Eduardo V. Fernandez, Chairperson, GSIS Bids and Awards Committee for Infrastructure and Information Technology (GBAC for Infra and IT).

1. Business Matters

- a. Presentation and discussion of Eligibility, Technical, Financial and Post-Qualification requirements, Technical Specifications, Plans/Drawings, Bill of Quantities (BOQ), Payment Terms and Bidding Forms.
- b. The Approved Budget for the Contract (ABC) is Php63,974,000.00.

2. Discussion

- a. The GBAC Secretariat noted that there is a quorum to proceed with the business.
- b. There were three (3) bidders who attended the Pre-Bid Conference, namely: FIL Power; Innovalite, Inc; and ENA Power Builders, Inc.
- c. During the Pre-Bid Conference, the GBAC Secretariat presented the following to the bidders:
 - Eligibility and Technical, and Financial Documents, which must be submitted during the Opening of Bids;
 - Technical Specifications, Plans/Drawings, Bill of Quantities (BOQ) and the Payment Terms;
 - Post-Qualification Documents; and
 - Guide on the proper sealing and marking of bids.
- d. The bidders were further informed regarding the documentary requirements found under *Section II. Instructions to Bidders*. It was also emphasized that it is the bidder’s responsibility to review the entire Bidding Documents and that the procuring entity incurs no liability should the bidder misinterpret or misread any of the provisions thereof.
- e. Pursuant to the discussions during the Pre-Bid Conference, the following are the revisions to the Bidding Documents:

Section III. Bid Data Sheet

ITB Clause	From	To
5.4(a)	<p>The Bidder must have an experience of having completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.</p> <p>For this purpose, similar contract shall refer to <i>Supply, Delivery, Installation and Commissioning of Generator Sets of at least 1000KW / 1250KVA capacity.</i></p>	<p>The Bidder must have an experience of having completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.</p> <p>For this purpose, similar contract shall refer to Supply, Delivery, Installation and Commissioning of Generator Sets <u>at least 500KW/650KVA capacity.</u></p>

<p>Error! eference source not found.</p>	<p>1. <i>For a contractor who will participate in the bidding as an individual bidder</i></p> <p>Valid PCAB License with at least Category B for Electrical Work or Mechanical Work, and Registration Particular at least Medium A for SP-ME (Mechanical Work), or SP-EM (Electro Mechanical), or SP-EE (Electrical Works).</p> <p>2. <i>In the case of a Joint Venture</i></p> <p>Joint PCAB License showing the License Category and Registration Particular of the Joint Venture partners/parties</p> <p>At least one (1) partner/party to the Joint Venture must comply with the minimum PCAB license requirement [<i>i.e.</i>, at least Category B for Electrical Work or Mechanical Work, and Registration Particular at least Medium A for SP-ME (Mechanical Work), or SP-EM (Electro Mechanical), or SP-EE (Electrical Works)]</p>	<p>1. <i>For a contractor who will participate in the bidding as an individual bidder</i></p> <p>Valid PCAB License with <u>at least Category B for General Building</u>, and Registration Particular at least Medium A for SP-ME (Mechanical Work), or SP-EM (Electro Mechanical), or SP-EE (Electrical Works).</p> <p>2. <i>In the case of a <u>Joint Venture or Consortium</u></i></p> <p><u>Joint/Special PCAB License issued to the Joint Venture or Consortium</u></p> <p>At least one (1) partner/party to the <u>Joint Venture or Consortium</u> must comply with the minimum PCAB license requirement [<i>i.e.</i>, <u>at least Category B for General Building</u>, and Registration Particular at least Medium A for SP-ME (Mechanical Work), or SP-EM (Electro Mechanical), or SP-EE (Electrical Works)]</p>
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Section V. Special Conditions of Contract

GCC Clause	From	To
39.1	Advance Payment for Mobilization is not applicable in this project.	<p>Advance Payment for Mobilization (15% of the of the total contract price) is subject to the submission by the Contractor of the following:</p> <ol style="list-style-type: none"> 1. Request for Advance Payment for Mobilization 2. Irrevocable standby letter of credit from a commercial bank, bank guarantee or surety bond callable upon demand, issued by a surety or insurance company duly licensed by the Insurance Commission and confirmed by the Procuring Entity. The irrevocable standby letter of credit, bank guarantee or surety bond shall be in the amount equivalent to 15% of the of the total contract price. 3. Contractor’s All Risks Insurance Policy

		secured from the GSIS Insurance Group
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- f. With respect to the PCAB license requirement for a Joint Venture, the GBAC for Infra and IT advised the bidders to coordinate with the PCAB relative to the issuance of a Joint or Special PCAB License.
- g. The bidders were advised that they have until 21 October 2019 to submit to the GBAC Secretariat additional queries regarding the project.
- h. All amendments to the Bidding Documents and responses to the bidders' queries shall be issued through a bid bulletin, which will be posted on PhilGEPS and GSIS' websites and bulletin board for seven (7) consecutive days before the scheduled Bid Submission and Bid Opening.
- i. The GBAC Secretariat reminded the bidders that bids must be delivered to the GBAC Secretariat, Level 2 Core G, GSIS Central Office, Financial Center, Pasay City on or before 30 October 2019 at 9:00AM. Bid Opening will be on the same day at 9:30AM. It is the responsibility of the bidders to ensure that their bids are submitted on time. Late bids shall not be accepted.

Prepared by:

Concurred by:

(Signed Original)
PATRICK O. GONZALES
Officer-In-Charge, GBAC Secretariat

(Signed Original)
ASVP EDUARDO V. FERNANDEZ
Chairperson, GBAC for Infrastructure and Information Technology

Date signed: _____