



PASEGURUHAN NG MGA NAGLILINGKOD SA PAMAHALAAN
(GOVERNMENT SERVICE INSURANCE SYSTEM)
Financial Center, Pasay City, Metro Manila 1308

REQUEST FOR EXPRESSION OF INTEREST FOR MOTOR VEHICLE CLAIMS PROCESSING SYSTEM

1. The Government Service Insurance System (GSIS), through the GSIS Corporate Operating Budget for CY 2017, intends to apply the sum of **Ten Million Pesos (Php10,000,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for ***Motor Vehicle Claims Processing System***. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.
2. The GSIS now calls for the submission of eligibility documents ***Motor Vehicle Claims Processing System***. Eligibility documents of interested consultants must be duly received by the GBAC Secretariat on or before **11 January 2018, 9:00AM** at the address provided in Item No. 3.

The Opening of Eligibility Documents will be on **11 January 2018, 9:30AM** at the GBAC Conference Room, Level 2 Core G, GSIS Headquarters Building, Financial Center, Pasay City. Applications for eligibility will be evaluated based on a non-discretionary "pass/fail" criterion.

3. Interested bidders may obtain further information from the GSIS Bids and Awards Committee (GBAC) Secretariat and inspect the Bidding Documents at the address given below from 8:00AM to 5:00PM, Monday to Friday excluding holidays.

GBAC Secretariat, Level 2 Core G, GSIS Headquarters Building, Financial Center, Pasay City

4. A complete set of Bidding Documents may be inspected/checked by interested bidders starting on **29 December 2017, from 8:00AM to 3:00PM**, from the address stated in Item No. 3. Only the shortlisted consultants/bidders shall be allowed to purchase the Bidding Documents in the amount of **Php10,000.00**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the GSIS website (www.gsis.gov.ph/opportunities/gbac), provided that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids


5. The GSIS shall draw up the short list of bidders/consultants from those who have submitted eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the "Government Procurement Reform Act", and its Revised Implementing Rules and Regulations (RIRR). The short list shall consist of at least one (1) prospective bidder/consultant, but not to exceed five (5) prospective bidders/consultants, who will be entitled to submit bids. A

bidder/consultant must get a total score of at least seventy percent (70%) to be included in the short list.

The criteria and rating system for short listing are:

Criteria		Documentary Basis	Rating System		Weight
1	Applicable Experience	SEC or DTI Registration or equivalent as certified by the embassy of the country where the principal office of the bidder is located	100%	more than 4 years in business	35%
			80%	3-4 years in business	
			70%	2 years in business	
2	Qualification of Personnel	Largest Completed Contract Similar to the Project in terms of size and complexity for the last 3 years	100%	Completed contract as Main Contractor	40%
			80%	Completed contract as Partner Contractor as Joint Venture	
			70%	Completed contract as Subcontractor	
3	Current Workload	Net Financial Contracting Capacity (NFCC) as computed based on submitted Audited Financial Statements and Statement of All On-Going Contracts	100%	NFCC is more than 100% of the ABC	25%
			80%	NFCC is 76% to 100% of the ABC	
			70%	NFCC is 50% to 75% of the ABC	
			Total		100%

6. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 RIRR of RA 9184. Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
7. The GSIS shall evaluate bids using the **Quality Based Evaluation (QBE)** procedure. The criteria and rating system for the evaluation of bids shall be as follows:

	Criteria	Weight
1	Qualification of Personnel to be Assigned in project	20%
2	Experience and Job Capacity of the Vendor 	20%
3	Plan of Approach and Methodology (Refer to Annex III for the Solution Demonstration Activity)	60%
	Total	100%

Kindly refer to ITB Clause 25.2 of the Bid Data Sheet for the detailed criteria.

The shortlisted bidders/consultants must get a total must Technical Score of at least seventy percent (70%) to become technically eligible (passing rate).

8. The contract shall be completed within **two hundred forty (240) calendar days**.
9. The GSIS warns the public/bidders of unscrupulous individuals and groups posing as officers/employees of the GSIS soliciting money, gifts, favors or benefits for alleged aid for whatever purpose. **DO NOT GIVE** anything to these unscrupulous individuals and groups. The GSIS thus enjoins the cooperation of the public/bidders to report these individuals/groups to the GSIS Bids and Awards Committee and GBAC Secretariat.
10. The GSIS reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

GBAC Secretariat
 GSIS Bids and Awards Committee
 Level 2 Core G, GSIS Headquarters, Financial Center, Pasay City
 Tel Nos. : (02)976-4961/ 976-4945 / Fax No. : (02)859-0373
GBAC_Secretariat@gsis.gov.ph / www.gsis.gov.ph

~~VP EDUARDO W. FERNANDEZ~~
 Chairperson
 GBAC for Infrastructure and Information
 Technology

