



GSIS Government Service Insurance System
Palawan BO, Nat'l Highway, Bgy San Miguel, Puerto Princesa City 5300

JOEL L. OTARRA
Post Master General & CEO
Philippine Postal Corporation
Liwasang Bonifacio, Manila

NOTICE TO PROCEED

Dear Sir:

Notice is hereby given on the **SUPPLY OF POSTAGE AND METERED STAMPS FOR GSIS PALAWAN BRANCH** for the contract covering the period 01 March 2017 to 31 December 2017.

Upon receipt of this Notice, you will be responsible for performing the services under the terms and conditions of the Contract.

Please acknowledge receipt and acceptance of this Notice by signing both copies on the space provided below, retaining one copy and returning the other to the GSIS Palawan Branch Office.

Very truly yours,


MARINA J. IGNACIO
Branch Manager

I acknowledge receipt of this Notice on: _____
Printed Name of Representative: _____
Signature of Authorized Representative: _____

