



GSIS Government Service Insurance System
Financial Center, Pasay City, Metro Manila 1308

NOTICE TO PROCEED

MS. MARGIE S. PASCUAL
Authorized Representative
COPYLANDIA OFFICE SYSTEMS CORPORATION
718 Sgt. Bumatay Street, Mandaluyong, Manila

Dear Ms. Pascual:

It was determined that COPYLANDIA OFFICE SYSTEMS CORPORATION has the most responsive bid for the project "**Supply and Delivery of Digital Printer**".

In view of the foregoing and considering the attached signed Contract, this Notice to Proceed is hereby given to COPYLANDIA OFFICE SYSTEMS CORPORATION effective after the receipt of this notice.

Upon receipt of this notice, you are responsible for the delivery of goods under the terms and conditions of the Contract and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies. Keep one copy and return the other to the Materials management Department, GSIS Headquarters Pasay City.

Very truly yours,

(original signed)

YVETTE Q. ABAYA
Acting Officer IV,
Materials Management Department

I acknowledge receipt of this notice on _____
Name of the Representative of the Bidder _____
Authorized Signature _____

November 6, 2017
Margie S. Pascual