



REPUBLIC OF THE PHILIPPINES  
 PASEGURUHAN NG MGA NAGLINGKOD SA PAMAHALAAN  
 (GOVERNMENT SERVICE INSURANCE SYSTEM)  
 Financial Center, Roxas Blvd, Pasay City 1308  
 Tel. No.: (02)9764900

**Purchase Order No.: 4500008930**  
**PHILIPPINE POSTAL CORPORATION**  
 Liwasang Bonifacio Manila City

Tel #: 5270071  
 Fax #:

Date: 10/09/2017  
 Ref: RIV no. 150210502-10a-2017001

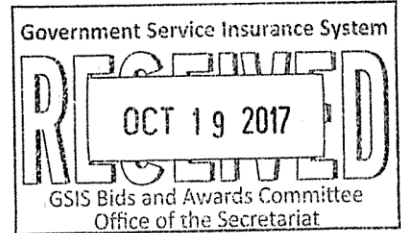
Posting in Phil-GEPS & GSIS website and in  
 conspicuous places of GSIS HO

Quotations submitted by \_\_\_\_\_ suppliers  
 MOP:

Please deliver to: Financial Center, Roxas Blvd, Pasay City 1308

QUANTITY	UOM	MATERIAL NUMBER	ITEM/DESCRIPTION	UNIT COST	AMOUNT
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1	AU		Postage & Metered Stamps for GSIS CO Additional Supply of Postage and Metered Stamps for GSIS Central Office  RIV 150210502-10a-2017001	1,146,000.00	1,146,000.00
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CERTIFIED TRUE COPY

TINA MARIO R. VIRTUCIO  
 SO III - RMD MCRSD

1:35 AMM

Payment subject to withholding tax of \_\_%,  
 Creditable VAT and \_\_% Expanded Tax.  
 Item/s included in the approved APP for  
 Calendar Year \_\_\_\_\_

P1,146,000.00

**IMPORTANT: Documents required for delivery and payment:**

1. Original Copy of this Purchase Order
2. All deliveries shall be accompanied by Delivery Receipt/Original
3. Sales Invoice for complete delivery/original
4. Warranty Certificate for equipment

**ACCEPTED BY:**

\_\_\_\_\_  
 Name of Company  
**JOEL L. OTARRA**  
 Postmaster General and CEO  
 \_\_\_\_\_  
 Date

**TERMS & CONDITIONS:**

1. Item/s shall be delivered within \_\_\_\_\_ working days after receipt of approved Purchase Order or \_\_\_\_\_ working days after receipt of approved PO thru Fax
2. All PAPER products are subject to paper grammage test w/in fifteen (15) working days after completion of the delivery of the item/s.
3. Paid & unpaid delivered items that is/are found to be DEFECTIVE is/are subject to replacement.
4. Penalties:
  - a. Delay in delivery - 1/10 of 1% of cost of goods/services
  - b. Non delivery - the difference between actual cost of purchase & offered cost or 5% of the total cost of the undelivered item/s
  - c. Grammage deficiency (paper products) shall be applied
5. If service PO, attached Terms of Reference form part of this Purchase Order.

Funds Available: P 1,146,000.00