

PASEGURAHAN NG MGA NAGLILINGKOD SA PAMAHALAAN  
(GOVERNMENT SERVICE INSURANCE SYSTEM)  
Financial Center, Pasay City, Metro Manila 1308

## NOTICE TO PROCEED

**PUROK MARCELA RESORT**  
Libsong West, Lingayen  
Pangasinan

**Attention: MS. CATHERINE V. EVANGELISTA**  
Authorized Representative


Dear Ms. Mateo:

The attached Contract of Agreement having been approved, notice is hereby given to PUROK MARCELA RESORT, that service may proceed on the ***Lease of Venue, including food and accommodation, for the Managers' Conference of the GSIS Luzon Group at Purok Marcela Resort, Libsong West, Lingayen, Pangasinan, on 13 - 15 October 2017***, as stated in the Contract.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement. All services must be completed based on the provisions of the Terms of Reference.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to **the Office of the Senior Vice President, Luzon Operations Group**.

Very truly yours,

  
**RACHEL T. EDJAN**  
Officer-in-Charge  
Office of the Vice President  
South Luzon Operations

Date of Receipt: Oct 12, 2017

Effectivity Date of Contract: Oct 13, 2017

Name of the Representative of the Bidder: Catherine V. Evangelista

Authorized Signature: 