



## REQUEST FOR QUOTATION

The **GOVERNMENT SERVICE INSURANCE SYSTEM** invites all interested registered suppliers / service providers to submit quotations for:

Quantity	Unit	DESCRIPTION	ABC
MOE - Office Supplies			
120	PC	Ballpen fine pt. non-blot, non-click,	960.00
24	PC	Battery alkaline AAA (Note: 2 pcs/pack)	624.00
20	PC	Binder Spiral, 23mm (7/8 inch), plastic, black	380.00
20	PC	Binder Spiral, 16mm (5/8 inch), plastic, black	220.00
200	PAA	Box Knockdown w/ cover customized <b>4mm thick paperboard / cardboard in corrugated fibreboard carton; Top: 125 lbs., 16-1/8" x 12-1/8" x 2-1/2"; Bottom: 125 lbs., 15-3/8" x 11-3/4" x 10-5/8"</b>	4,400.00
1000	PC	TIME CARD, for Amano Bundy Clock,100/bdl ( <b>Note: Orders must be by 100's</b> )	1,000.00
100	BOX	Clip binder fold back 1 (25mm) (12 pcs/box)	1,700.00
60	BOX	Clip binder fold back 2 (50mm) (12 pcs/box)	3,000.00
60	BOX	Clip binder fold back 3/4 (19mm) ( 12pcs/box)	540.00
12	PC	CORRECTION TAPE, disposable 6m min x 5mm	408.00
500	PAA	Cover looseleaf 8.5x14 2 holes on 8.5 ( <b>Note: 50pairs/bundle</b> )	32,500.00
110	BOX	Fastener paper plastic	2,860.00
36	JAR	Glue all-purpose w/ applicator 200g	1,944.00
244	PC	Highlighter (yellow/pink/orange only) (Note: minimum order 3pcs/pack)	3,904.00
5	PAK	Mask disposable gauze 50's Earloop	435.00
60	PAD	Sticky NOTE PAD, (3"x3"), 100 sheets/pad	2,700.00
62	PC	MARKER, permanent, black	682.00
120	PC	Pencil # 2 with eraser	240.00
202	PC	Signpen fine pt 0.5 black	9,696.00
12	PC	Staple Wire Remover for thick files	912.00
100	ROL	TAPE, transparent, 24mm, 50 meters	1,100.00
100	BOX	Clip Paper vinyl coated 33mm, 100pcs/box	700.00
60	PAD	Sticky NOTE PAD, (2"x3"), 100 sheets/pad	2,520.00
36	PAD	Sticky NOTE PAD, (3"x4"), 100 sheets/pad	2,628.00
12	PC	Signpen fine pt 0.5 blue	576.00

Quotation forms may be secured from the GSIS Bataan Branch Office, Office of the Branch Manager starting August 16, 2017. The last day of submission of quotation shall be on August 23, 2017, not later than 10:00 AM.

Contact Person : Michelle P. Antonio  
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Place of submission : Office of the Branch Manager  
GSIS Bataan Branch Office  
San Ramon Highway, Dinalupihan, Bataan