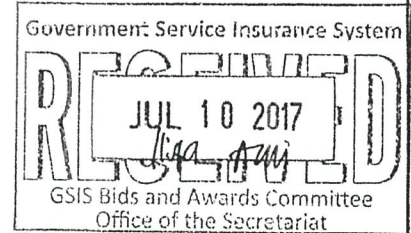




GSIS Government Service Insurance System
 Financial Center, Pasay City, Metro Manila 1308

NOTICE TO PROCEED

MS. IRENE A. ONG
 DISTINCTIVE BLINDS AND OFFICE SYSTEMS, INC.
 33-D E. De Los Santos Ave.
 Bangkal, Makati City



Dear Ms. Ong:

The attached Contract Agreement having been approved, notice is hereby given to DISTINCTIVE BLINDS AND OFFICE SYSTEMS, INC. that work may proceed on the Supply, Delivery, and Installation of Blinds at the Conference Hall, Dining Area and PGM's Apartment, Level 8 (Lot 1 – Motorized and Manual Blinds), in accordance with the scope of works and specifications.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract and in accordance with the Implementation Schedule. All works must be completed within **Sixty (60) calendar days** upon the effectivity date in this Notice to Proceed.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **GSIS BUILDING AND MAINTENANCE DEPARTMENT**.

Very truly yours,

MARIA LOURDES B. REQUINALA
 Manager
 Building and Maintenance Department

Date of Receipt: 7/7/2017

Effective Date of Contract: 12 JULY 2017
 (Not later than seven (7) calendar days from issuance of this NTP)

Name of the Representative of the Bidder: _____

Authorized Signature: [Signature] **HELEN GRACE ELTA**

Certified True Copy
 Divina B.C. Apolinar