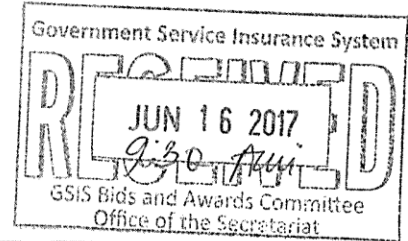




NOTICE TO PROCEED

June 6, 2017

MS. ADELINE BORJA
Event Sales Manager
Hotel Jen Manila
Pasay City



Dear Ms. Borja,

Notice is hereby given to **HOTEL JEN MANILA** that service may commence on the **LEASE OF VENUE INCLUDING FOOD AND ACCOMMODATION FOR THE GSIS NCR FRONTLINE (CLAIMS) SUMMIT** covering the period June 9 to 10, 2017 (Batch 1) and June 16 and 17, 2017 (Batch 2).

Thus, you shall be responsible for performing the services under the terms and conditions of the Contract and the Terms of Reference.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the GSIS.

Thank you.

(Original Signed)
MS. SONIA C. HOLGADO
Vice President

I acknowledge receipt of this Notice on

June 8, 2017

Printed Name of Authorized Representative

Adeline E. Borja

Signature of Authorized Representative