



**PASEGURUHAN NG MGA NAGLILINGKOD SA PAMAHALAAN**  
(GOVERNMENT SERVICE INSURANCE SYSTEM)  
Financial Center, Pasay City, Metro Manila 1308

## ***Section I. Invitation to Bid***

### ***Supply and Delivery of GSIS Info Kit Items***

1. The Government Service Insurance System (GSIS) through the GSIS Corporate Operating Budget for CY 2017 intends to apply the sum of **Four Million Six Hundred Fifty Eight Thousand Pesos (Php4,658,000.00)** being the Approved Budget for the Contract (ABC) to payments for the contract for the ***Supply and Delivery of GSIS Info Kit Items***. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The GSIS now invites bids for the ***Supply and Delivery of GSIS Info Kit Items***. Delivery of the Goods is required for ***thirty (30) calendar days***. Bidders should have completed, within the ***past three (3) years*** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the IRR of RA 9184 and in ITB Clause 5.2 of the Bid Data Sheet in the Bidding Documents.

4. Interested bidders may obtain further information from the GSIS Bids and Awards Committee (GBAC) Secretariat and inspect the Bidding Documents at the address given below from 8:00AM to 5:00PM, Monday to Friday excluding holidays.

GBAC Secretariat GSIS Building Level 2 Core G Financial Center, Pasay City
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5. A complete set of Bidding Documents may be acquired by interested Bidders on **14 June 2017**, from the GBAC Secretariat between 8:00AM to 3:00PM and upon payment of *the nonrefundable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Php5,000.00***.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the GSIS at <http://www.gsis.gov.ph/opportunities/gbac>, provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.

6. The GSIS Bids and Awards Committee will hold a Pre-Bid Conference on **21 June 2017, 9:30AM** at the GBAC Conference Room, GSIS Building Level 2 Core G, Financial Center, Pasay City. The Pre-Bid Conference shall be open to all interested parties.
7. Bids must be duly received by the GBAC Secretariat at the address below on or before **04 July 2017, 9:00AM**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.

Bid opening shall be on **04 July 2017, 9:30AM** at the GBAC Conference Room, GSIS Building Level 2 Core G, Financial Center, Pasay City. Bids will be opened in the presence of the bidders' representatives who choose to attend at the given address. Late bids shall not be accepted.

After the Bid Opening, a detailed evaluation of the financial component of the eligible bid/s shall be conducted to determine the Single or Lowest Calculated Bid (SCB or LCB). Only the bidder with the SCB or LCB shall be notified within seven (7) calendar days to submit post-qualification documents.

8. The GSIS reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

*GBAC Secretariat*  
*GSIS Bids and Awards Committee*  
*GSIS Building Level 2 Core G, Financial Center, Pasay City*  
*Tel No.: (02) 976-4961 / 976-4945 / Fax No.: (02) 859-0373*  
*Email Address: **GBAC\_Secretariat@gsis.gov.ph***  
*Website: **<http://www.gsis.gov.ph>***

**(Sgd.) VP JONATHAN C. PINEDA**  
*Chairperson*  
*GBAC for Goods, Services and Consultancy–Cluster 2*