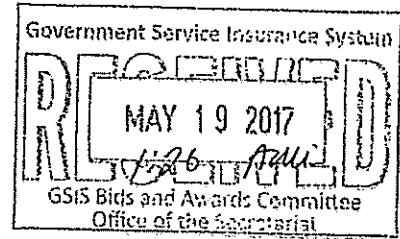




GSIS Government Service Insurance System
Financial Center, Pasay City, Metro Manila 1308

MS. MARIA JESUSITA P. SANTOS
Authorized Representative
PHILCOPY CORPORATION
793 j.p. Rizal Avenue, Poblacion
Makati City



Dear Ms. Santos.:

We are forwarding you a copy of Purchase Order No. 5500014263 in relation to the *"Supply and Delivery of Various Kyocera Toners"*. In view of this, we are issuing this Notice to Proceed for the above stated project effective after receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Purchase Orders.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, retaining one copy and returning the other to the GSIS Bids and Awards Committee Secretariat.

Very truly yours,

YVETTE Q. ABAYA
Acting Officer IV
Materials Management Department

I acknowledge receipt of this Notice on MAY-17-17

Name of the Representative of the Bidder: CHRISTINA MANALO

Authorized Signature: