



REPUBLIC OF THE PHILIPPINES  
 PASEGURAHAN NG MGA NAGLILINGKOD SA PAMAHALAAN  
**(GOVERNMENT SERVICE INSURANCE SYSTEM)**  
 Financial Center, Roxas Boulevard, Pasay City 1308  
 Tel. No.: 891-61-61

**PURCHASE ORDER NO. : 04507**  
**THE HERITAGE HOTEL MANILA**

Roxas Blvd. corner EDSA Extension, Barangay76, Pasay City  
 Tel: 854 8888

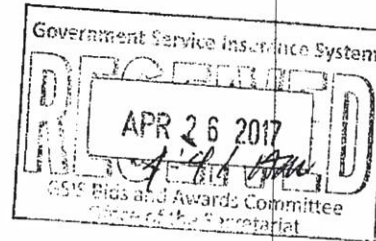
**April 12, 2017**

Date : \_\_\_\_\_

Ref RIV No.:1800100002-4N-2017011  
 : Postings : Phil-GEPS, GSIS Website,  
 conspicuous places of GSIS HO & QCFO  
 Quotations submitted by **3** Suppliers  
 MOP:  
**Negotiated Procurement-  
 Lease of Venue**

Please deliver to : Materials and Supplies Inventory Division, Materials Management Dept., GSIS Headquarters, Roxas Boulevard, Pasay City the following:

QUANTITY	UNIT	ITEM / DESCRIPTION	AMOUNT
1	LOT	<p><b>Lease of Venue including food and accommodation for the GSIS NCR Operations Group Frontline Personnel Summit for 130pax, to be held on April 22 to 23, 2017 at The Heritage Hotel Manila, in accordance with the attached Terms of Reference, which form as integral part of this Contact.</b></p> <p><b>References:</b>                      GBAC Reso No.: 2017-064 approved on April 11, 2017                      Notice of Award                      RIV#1800100002-4N-2017011 dtd March 14, 2017</p> <p>Payment subject to withholding of 5% Creditable VAT &amp; <b>2</b> % Expanded Tax                      Item/s included in the approved CY2017 APP</p>	<p><b>Php 572,000.00</b></p>
<b>TOTAL</b>			<b>P 572,000.00</b>



*The Heritage Hotel  
 Bids Meeting  
 04-19-17*

**IMPORTANT :** Documents required for delivery and payment:

1. Original Copy of this Purchase Order.
2. All deliveries shall be accompanied by Delivery Receipt / Original
3. Sales Invoice for complete delivery / Original
4. Warranty Certificate for equipment

**TERMS & CONDITIONS :**

1. Item/s shall be delivered w/in five (5) working days upon receipt of Purchase Order or 5 wds after receipt of approved P.O. thru Fax.
2. All PAPER products are subject to paper grammage test w/in fifteen (15) working days after completion of delivery of the item/s.
3. Paid & unpaid delivered items that are found to be DEFECTIVE SHALL be REPLACED by the supplier/s concerned.
4. Penalties:
  - a. Delay in delivery - 1/10 of 1% of cost of goods/services
  - b. Non delivery - the difference between actual cost of purchase & offered cost.

**FOR THE PRESIDENT & GENERAL MANAGER**

By:

**YVETTE C. ABAYA**  
 OIC, Materials Management Department  
 Manager, Materials Management Department

Funds Availability : P **572,000.00**

Classification **5102290100**

**MARIA CORAZON G. MAGDURULAN**  
 Manager, BPAS, BASSAD  
 Manager, Budget Administration Department

**WE GUARANTEE PAYMENT WITHIN TEN (10) WORKING DAYS UPON COMPLETION OF DELIVERY AND RECEIPT OF NECESSARY DOCUMENTS AS LISTED IN BOX 1. IF NO PAYMENT IS RECEIVED WITHIN THE GUARANTEE PERIOD, PLEASE REPORT TO THE OFFICE OF THE PRESIDENT AND GENERAL MANAGER. TEL. NO. 891-6003**  
**MCGDG**