



Section I. Request for Expression of Interest

Consultancy Services for Retrofitting of Branch Office Buildings (Design Services)

1. The Government Service Insurance System (GSIS) through the GSIS Corporate Operating Budget for CY 2017 intends to apply the sum of **Six Million Pesos (Php6,000,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for ***Consultancy Services for Retrofitting of Branch Office Buildings (Design Services)***. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.
2. The GSIS now calls for the submission of eligibility documents for the ***structural retrofitting design of eight (8) GSIS Branch Office Buildings located at Dagupan, Laoag, Tacloban, Cebu, Bacolod, Roxas City, Cagayan de Oro and Davao***. Bidders should have completed within the past ***fifteen (15) years*** from the date of submission and receipt of bids, ***five (5) contracts*** similar to the Project. Eligibility documents of interested consultants must be duly received by the BAC Secretariat on or before ***25 April 2017, 3:30PM*** at the ***GBAC Secretariat Office, Level 2 Core G, GSIS Building, Financial Center Pasay City***. Applications for eligibility will be evaluated based on a non-discretionary “pass/fail” criterion.

The BAC shall draw up the short list of consultants from those who have submitted *eligibility documents*, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”, and its Implementing Rules and Regulations (IRR). The short list shall consist of **five (5) prospective bidders** who will be entitled to submit bids. ***A consultant must get a total score of at least seventy percent (70%) to be included in the short list.***

The criteria and rating system for short listing are:

Criteria	Breakdown of Weights	Weight
A. Technical Capability		80%
1. Qualifications of Technical Personnel	25%	
2. Completed Similar Projects	20%	
3. Consultancy Business (Experience)	35%	

Criteria	Breakdown of Weights	Weight
B. Financial Capability		20%
1. Net Worth	10%	
2. Working Capital	10%	
TOTAL		100%

The Detailed *Criteria for Short Listing Prospective Consultants* is available as part of the Eligibility Data in the bidding documents.

3. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the IRR of RA 9184.
4. Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
5. The GSIS shall evaluate bids using the *Quality-Cost Based Evaluation/Selection (QCBE/QCBS)* procedure. The Procuring Entity shall indicate the weights to be allocated for the Technical and Financial Proposals. The criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders.
6. The contract shall be completed within *seventy five (75) calendar days for Phase 1 and seventy five (75) calendar days for Phase 2.*
7. The GSIS reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
8. For further information, please refer to:

*GBAC Secretariat
GSIS Bids and Awards Committee
GSIS Building Level 2 Core G, Financial Center, Pasay City
Tel No.: (02) 976-4961 / 976-4945 / Fax No.: (02) 859-0373
Email Address: **GBAC_Secretariat@gsis.gov.ph**
Website: **<http://www.gsis.gov.ph>***

(Sgd.) VP JONATHAN C. PINEDA
*Chairperson
GBAC for Goods, Services and Consultancy–Cluster 2*