



**GSIS** Government Service Insurance System  
Financial Center, Pasay City, Metro Manila 1308

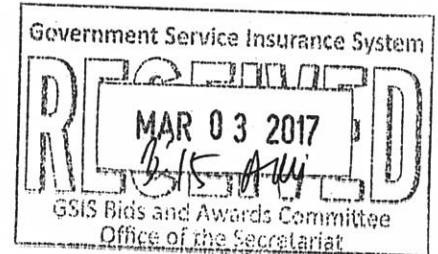
**OFFICE OF THE CORPORATE SECRETARY**  
GSIS Board of Trustees

**NOTICE TO PROCEED**

3 March 2017

**MS. JENNIFER P. LAYGO**

Resident & Sales Manager  
Mount Malarayat Golf and Country Club, Inc.  
Brgy. Dagatan, Lipa City  
Batangas



Dear Ms. Laygo,

This is to notify your Office that the lease of venue including food accommodation for the Strategic Planning of the GSIS Board of Trustees may commence pursuant to the terms and conditions stipulated in the attached Contract.

Kindly acknowledge receipt and acceptance of this notice by signing both copies in the space provided below, retaining one copy and returning the other to the Office of the Corporate Secretary.

Thank you.

Sincerely yours,

**ATTY. MARIA KRISTINA F. NAVARRO**

Officer-in Charge, Office of the Corporate Secretary

I acknowledge receipt of this Notice on 3 March 2017

Name of Representative of Bidder: Jennifer P. Laygo

Authorized Signature: