



**PASEGURAHAN NG MGA NAGLILINGKOD SA PAMAHALAAN  
(GOVERNMENT SERVICE INSURANCE SYSTEM)**

Financial Center, Pasay City, Metro Manila 1308

**GSIS BIDS AND AWARDS COMMITTEE  
FOR GOODS & SERVICES AND CONSULTANCY, CLUSTER II**

Project Title: **PROCUREMENT OF SERVICE PROVIDERS FOR THE  
APPRAISAL OF GSIS PROPERTIES**

**Bid Bulletin No. 1**  
14 February 2017

This bid bulletin is issued to amend the Bidding Documents for the project ***Procurement of Service Providers for the Appraisal of GSIS Properties*** with an Approved Budget for the Contract (ABC) of One Million Five Hundred Seven Thousand Pesos (Php1,507,000.00). This shall form an integral part of the Bidding Documents.

**I. SECTION III. BID DATA SHEET**

<b>ITB CLAUSE</b>	<b>FROM</b>	<b>TO</b>
12.1(a)	<p>For registration certificate from the Securities and Exchange Commission (SEC), any of the following may be submitted:</p> <p>1. <u>For Corporation</u></p> <p>Certificate of Registration; or Certificate of Incorporation; or Certificate of Filing of Amended Articles of Incorporation.</p> <p>2. <u>For Partnership:</u></p> <p>Certificate of Registration; or Certificate of Partnership; or Certificate of Filing of Amended Articles of Partnership.</p> <p>The bidder must also submit its Business Permit/Mayor's Permit for CY 2016 issued by the city or municipality where the principal place of business of the prospective bidder is located.</p>	<p>For registration certificate from the Securities and Exchange Commission (SEC), any of the following may be submitted:</p> <p>1. <u>For Corporation</u></p> <p>Certificate of Registration; or Certificate of Incorporation; or Certificate of Filing of Amended Articles of Incorporation.</p> <p>2. <u>For Partnership:</u></p> <p>Certificate of Registration; or Certificate of Partnership; or Certificate of Filing of Amended Articles of Partnership.</p> <p>The bidder must also submit the following:</p> <p>a. Business Permit/Mayor's Permit for <b><i>CY 2017</i></b> issued by the city or municipality where the principal place of business of the prospective bidder is located; or</p> <p>b. <b><i>Business Permit/Mayor's Permit for CY 2016 and Official Receipt relative to the renewal of Business Permit/Mayor's Permit for CY 2017</i></b></p>

		<b>[Note: The renewed permit (i.e., Business Permit/Mayor's Permit for CY 2017) shall be submitted as a post-qualification requirement in accordance with Section 34.2 of the RIRR of RA 9184 and ITB Clause 29.2 of Section III of this Bidding Documents.]</b>
21	The address for submission of bids is GBAC Secretariat, GSIS Bids and Awards Committee, Level 2, Core G, GSIS Building, Financial Center Pasay City.  The deadline for submission of bids is on 28 February 2017, 9:00AM.	The address for submission of bids is GBAC Secretariat, GSIS Bids and Awards Committee, Level 2, Core G, GSIS Building, Financial Center Pasay City.  The deadline for submission of bids is on <b>07 March 2017, 12:00 Noon.</b>
24.1	Bid opening shall be on 28 February 2017, 9:30AM at the GBAC Conference Room, Level 2 Core G, GSIS Building, Financial Center Pasay City.	Bid opening shall be on <b>07 March 2017, 1:30PM</b> at the GBAC Conference Room, Level 2 Core G, GSIS Building, Financial Center Pasay City.
29.2	Post-Qualification Documents  5. Certificate of Good Standing, Completion, <b>AND</b> Acceptance from GSIS with respect to the latest completed project. (This is applicable only to prospective bidders <u>with</u> previous contracts and completed projects with the GSIS which were entered into within the past <u>three (3)</u> from the submission and receipt of bids).  x-x-x-x-x-x-x-x  10. Certificate of Completion/Acceptance from latest clients and/or Certificate of Good Standing, Completion and Acceptance from GSIS. (For prospective bidders with previous contracts and existing or completed projects with the GSIS)	Post-Qualification Documents  5. <b>No. 5 provision is being deleted because of No. 10 Provision</b>  x-x-x-x-x-x-x-x  .10. Certificate of Completion/Acceptance from latest clients and/or Certificate of Good Standing, Completion and Acceptance from GSIS with respect to <b>completed projects within the past three (3) years.</b> (For prospective bidders with previous contracts and existing or completed projects with the GSIS)  <b>11. The renewed Business Permit/Mayor's Permit for CY 2017</b>

**III. SECTION VI. SCHEDULE OF REQUIREMENTS**

**FROM**

<b>Item No.</b>	<b>Description</b>	<b>Delivery (Weeks/Months)</b>	<b>Statement of Compliance</b>
	<b>Lot 1 - 3</b>  Research/Verification with the National Commission for Culture and Art if the properties Manila Hotel, and National Press Club is declared as historical landmark. The appraisal report shall be signed by licensed appraiser.		

	<p>Three (3) hard copies of the appraisal report for each of the property appraised must be submitted not later than <b>40 calendar days (lot 1), not later than 30 calendar days (lots 2 and 3)</b> from the receipt of Notice to Proceed using the format prepared in accordance with the standards of professional appraisal practice in the Philippines.</p>		
--	--	--	--

**TO**

Item No.	Description	Delivery (Weeks/Months)	Statement of Compliance
	<p><b>Lot 1 - 3</b></p> <p>Research/Verification with the National Commission for Culture and Art if the properties Manila Hotel, National Press Club, <i>and Coconut Palace</i> is declared as historical landmark. The appraisal report shall be signed by licensed appraiser.</p> <p>Three (3) hard copies of the appraisal report for each of the property appraised must be submitted <i>not later than 40 working days (lot 1), not later than 30 working days (lots 2 and 3)</i> from the receipt of Notice to Proceed using the format prepared in accordance with the standards of professional appraisal practice in the Philippines.</p>		

**IV. SECTION VII. TECHNICAL SPECIFICATIONS**

Item	FROM	TO
1	<p>Research/Verification with the National Commission for Culture and Art if the properties Manila Hotel and National Press Club) is declared as historical landmark.</p>	<p>Research/Verification with the National Commission for Culture and Art if the properties Manila Hotel, National Press Club and <i>Coconut Palace</i> is declared as historical landmark.</p>
2	<p>Three (3) hard copies of the appraisal report for each of the property appraised must be submitted not later than 40 calendar days (lot 1), not later than 30 calendar days (lots 2 and 3) from the receipt of Notice to Proceed using the format prepared in accordance with the standards of professional appraisal practice in the Philippines.</p> <p>One (1) electronic copy of the above report.</p>	<p>Three (3) hard copies of the appraisal report for each of the property appraised must be submitted not later than <b>40 working days (lot 1), not later than 30 working days (lots 2 and 3)</b> from the receipt of Notice to Proceed using the format prepared in accordance with the standards of professional appraisal practice in the Philippines.</p> <p>One (1) electronic copy of the above report.</p>

## V. CHECKLIST OF REQUIREMENTS

FROM	TO
<p><b>CLASS "A" DOCUMENTS</b></p> <p><u>Legal Documents</u></p> <p>2. Business Permit/Mayor's Permit for CY 2017 issued by the city or municipality where the principal place of business of the prospective bidder is located.</p>	<p><b>CLASS "A" DOCUMENTS</b></p> <p><u>Legal Documents</u></p> <p>2. Business Permit/Mayor's Permit</p> <p>a. Business Permit/Mayor's Permit for CY 2017 issued by the city or municipality where the principal place of business of the prospective bidder is located; or</p> <p>b. <i>Business Permit/Mayor's Permit for CY 2016 and Official Receipt relative to the renewal of Business Permit/Mayor's Permit for CY 2017</i></p> <p><i>[Note: The renewed permit (i.e., Business Permit/Mayor's Permit for CY 2017) shall be submitted as a post-qualification requirement in accordance with Section 34.2 of the RIRR of RA 9184 and ITB Clause 29.2 of Section III of this Bidding Documents.]</i></p>

## VI. POST-QUALIFICATION DOCUMENTS

FROM	TO
<p>4. All parties to the Joint Venture shall submit the following:</p> <ul style="list-style-type: none"> <li>➤ Latest Income Tax Return within the last six months (for monthly or quarterly tax remittance) <b>or</b> Annual Income Tax for CY 2015. <i>(Only tax returns filed and taxes paid through the BIR EFPS shall be accepted)</i></li> <li>➤ Business tax (Percentage tax or VAT) returns within the last six months. <i>(Only tax returns filed and taxes paid through the BIR EFPS shall be accepted)</i></li> <li>➤ Valid PhilGEPS Registration Certificate</li> </ul>	<p>4. All parties to the Joint Venture shall submit the following:</p> <ul style="list-style-type: none"> <li>➤ Latest Income Tax Return within the last six months (for monthly or quarterly tax remittance) <b>or</b> Annual Income Tax for CY 2015. <i>(Only tax returns filed and taxes paid through the BIR EFPS shall be accepted)</i></li> <li>➤ Business tax (Percentage tax or VAT) returns within the last six months. <i>(Only tax returns filed and taxes paid through the BIR EFPS shall be accepted)</i></li> <li>➤ <b>Delete this provision. PhilGeps Certificate is part of the Eligibility and Technical Documents of JV Partners.</b></li> </ul>
	<p>10. <i>The renewed permit (i.e., Business Permit/Mayor's Permit for CY 2017) shall be submitted as a post-qualification requirement in accordance with Section 34.2 of the RIRR of RA 9184 and ITB Clause 29.2 of Section III of this Bidding Documents. Business Permit for CY 2017, for bidders who submitted copy of expired business permit and copy of OR for renewal of business permit.</i></p>

For the guidance and information of all concerned.

(Signed)

**VP JONATHAN C. PINEDA**

*Chairperson*

GBAC for Goods & Services and Consultancy, Cluster II