

Section I. Invitation to Bid



PASEGURUHAN NG MGA NAGLILINGKOD SA PAMAHALAAN
(GOVERNMENT SERVICE INSURANCE SYSTEM)
Financial Center, Pasay City, Metro Manila 1308

Procurement for the Supply and Delivery of Various Corporate Gifts

1. The Government Service Insurance System (GSIS) through the GSIS Corporate Operating Budget for CY 2015 intends to apply the sum of **FIVE MILLION PESOS (Php5,000,000.00)** being the Approved Budget for the Contract (ABC) to payments for the contract for **Procurement for the Supply and Delivery of Various Corporate Gifts**, with the following breakdown by lot:

LOT	ITEM	QUANTITY	ABC
1	Umbrellas		Php 1,750,000.00
	Long umbrella with artwork	2,720 pieces	
	Limited edition GSIS umbrella	500 pieces	
2	Local Products Gift Pack	330 pieces	Php 495,000.00
3	Powerbank	1,500 pieces	Php 1,050,000.00
4	Notebooks	1,500 pieces	Php 450,000.00
5	Stainless Thermal Ware	1,500 pieces	Php 510,000.00
6	Gift Packaging Materials		Php 286,000.00
7	Executive Gift Set	306 sets	Php 459,000.00

Bids received in excess of the ABC per lot shall be automatically rejected at bid opening.

2. The GSIS now invites bids for various lots for the **Procurement for the Supply and Delivery of Various Corporate Gifts**. Delivery of the Goods is required within *forty-five (45) working days upon approval of the samples*. Bidders should have completed, within the past two (2) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders (ITB).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the IRR of RA 9184.

4. Interested bidders may obtain further information from the GSIS Bids and Awards Committee (GBAC) Secretariat and inspect the Bidding Documents at the address given below from 8:00AM to 5:00PM, Monday to Friday excluding holidays.

A complete set of Bidding Documents may be purchased by interested Bidders starting on **01 April 2015 from 8:00AM to 3:00PM** and upon payment of a nonrefundable fee for the Bidding Documents. The *Cost of Bidding Documents* is provided in Annex A.

GBAC Secretariat GSIS Building Level 2 Core G Financial Center, Pasay City
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It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the GSIS at <http://www.gsis.gov.ph>, provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.

5. The GSIS Bids and Awards Committee will hold a Pre-Bid Conference on **08 April 2015, 9:00AM**, at the GBAC Conference Room, GSIS Building Level 2 Core G, Financial Center, Pasay City. The Pre-Bid Conference shall be open to all interested parties however, only interested parties who have purchased the Bidding Documents are allowed to raise clarificatory questions and concerns.
6. Bids must be delivered to the address below on or before **21 April 2015, 9:30 AM**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18. Late bids shall not be accepted.

Bid opening shall be on **21 April 2015, 10:00 AM**, at the GBAC Conference Room, GSIS Building Level 2 Core G, Financial Center, Pasay City. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the given address.

7. The GSIS reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
8. For further information, please refer to:

GBAC Secretariat
GSIS Bids and Awards Committee
GSIS Building Level 2 Core G, Financial Center, Pasay City
Tel No.: (02)976-4961 / 976-4945 / Fax No.: (02)859-0373
Email Address: **GBAC_Secretariat@gsis.gov.ph**
Website: **<http://www.gsis.gov.ph>**

VP JONATHAN C. PINEDA
Chairperson
GBAC for NCR Goods and Services
and Consultancy – Cluster 1

Annex A

Cost of Bidding Documents

Lot	Cost of Bidding Documents
1	Php 5,000.00
2	Php 500.00
3	Php 5,000.00
4	Php 500.00
5	Php 1,000.00
6	Php 500.00
7	Php 500.00
1 & 2	Php 5,000.00
1 & 3	Php 5,000.00
1 & 4	Php 5,000.00
1 & 5	Php 5,000.00
1 & 6	Php 5,000.00
1 & 7	Php 5,000.00
2 & 3	Php 5,000.00
2 & 4	Php 1,000.00
2 & 5	Php 5,000.00
2 & 6	Php 1,000.00
2 & 7	Php 1,000.00
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1, 2 & 6	Php 5,000.00
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Lot	Cost of Bidding Documents
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Lot	Cost of Bidding Documents
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