

FORM NO. 2

SECRETARY'S CERTIFICATE  
(For Corporations or Corporate Members of Joint Venture)

KNOW ALL MEN BY THESE PRESENTS

I, \_\_\_\_\_, (full name), Filipino, of legal age, and with postal address at \_\_\_\_\_, under oath, depose and say that :

1. I am the Corporate Secretary of \_\_\_\_\_ (Name of Firm), a \_\_\_\_\_ (type of organization) duly organized and existing under and by virtue of the laws of the \_\_\_\_\_ (country), with principal office at \_\_\_\_\_ (firm's address).
2. I hereby certify that the information relative to the names of the major stockholders and directors, number of shares subscribed, amount subscribed and amount paid-up are true and correct and are in accordance with the stock and transfer books of the Corporation under my custody. **(Please attach the names of directors and major stockholders to include numbers of shares subscribed, amount subscribed and paid-up).**

IN WITNESS WHEREOF, I have hereunto affixed my signature this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_.

\_\_\_\_\_

Affiant

Republic of the Philippines )  
Province/City of \_\_\_\_\_)

SUBSCRIBED AND SWORN to before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, affiant having exhibited his/her Community Tax Certificate No./Passport No. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_.

Doc. No. \_\_\_\_\_;  
Page No. \_\_\_\_\_;  
Book No. \_\_\_\_\_;  
Series of \_\_\_\_\_.

DRY SEAL

- A similar attestation may be used outside the Philippines provided that the same is authenticated by a duly authorized Consular Officer of the Philippines.