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HOUSING-Pre-Owned Properties

Name of Offeror/Buyer: _____

- a. Government Employee
- b. Non-government Employee
- c. Original Addressee (buy back property)
- d. Actual Occupant
- e. Buyers of Rights

CHECKLIST OF REQUIREMENTS

- Purchase Offer/Proposal
- Tentative Computation of Selling Price

Photocopy of:

- Two (2) valid Identification Cards (xerox)
- Cedula (CTC) xerox
- Two (2) 2" X 2" ID pictures
- Tax Identification Number (TIN) xerox
- Latest Payslip (xerox)
- * (If Self-employed) Bus. Permit & Bank Statement
- Photocopy of Official Receipt
- (If Buyer of Rights) copy of Waiver of Rights

Processed by:

print name and sign/initials